


**AGENDA  
APRIL 13, 2015**

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **Monday, APRIL 13, 2015** in the Howard County Courtroom on the third floor of the Howard County Courthouse. The meeting will commence at **10:00 am**.

- **Kathryn G. Wiseman**
  - 5-Year Planning Workshop Session
    - Ronnie Babcock-Tax Appraisal Tax Base Update/Legislative Updates
    - Jimmie Long- Maintenance of Courthouse Grounds
- **Craig Bailey**
  - Discussion –Student Recognition for Big Spring, Coahoma, and Forsan ISD
- **Diane Carter**
  - Present 2014 Continuing Education Hours for Tax Assessor/Collector
- **Drew Lopez**
  - Invoices
  - Purchase Requests
  - Budget Amendments
  - Presentation of Annual Financial Report by Don Stephens, CPA
  - Presentation of Quarterly Financial Report
- **Teresa Thomas**
  - Personnel Considerations
  - Payroll Report
  - Quarterly Treasurer's Report
- **Donna Wright**
  - Present Monthly Report – February & March
  - Suddenlink Communications County Sales Tax
- **Brian Klinksiek**
  - Pipeline Crossings / Road Maintenance
- Discussion of Joint Law Enforcement Center /or jail and take any necessary action
- Discussion and possible Action Re: Bickerstaff Heath Delgado Acosta LLP.
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas

2015 APR 10 AM 9:16  
DONNA WRIGHT  
COUNTY CLERK HOWARD COUNTY  
BY DEPUTY Jancy  
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Posted



Kathryn G. Wiseman  
County Judge, Howard County, Texas



**The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.**

BE IT REMEMBERED that on the 13<sup>th</sup> day of April, A.D. 2015 the Commissioner Court of Howard County met in regular session at 10:00 AM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

Kathryn G. Wiseman, County Judge recognized all the helped with the Texas Trash Off on Saturday.

Commissioner Bailey announced that the Commissioners Court is going to recognize the top male and female student from the area schools on the May 11 Court date. He also reported that on this Wednesday our County Employees will be having a luncheon on healthy living.

Diane Carter, County Tax Assessor Collector presented her 2014 Continuing Education hours.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the bills plus 1 late bill for \$225 from Brian Klinksiek, County Engineer as presented by Drew Lopez, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the following purchase requests as presented by Drew Lopez, County Auditor: Co. Attorney – 2 Scanners for Odyssey \$1840 paid out of Capital Expenditures; Co. Clerk – 2 Hon 5 Drawer filing cabinets- Office Depot \$960; Jail – Cleaning supplies from Wal Mart \$3000.; Jail Supplies from Corley Paper & Box \$1500 & Paint & Safety Store \$5000; Building maintenance from Harris Lumber \$8000 & Higginbotham \$8000; Sheriff's Office – Towing in April to Mitchem Wrecker \$900; Auditor's Office – Annual Office Supplies: Office Depot \$1148.52, Staples -\$2048.43, Independent Stationers -\$590.44 & Moore Office Supplies \$1294.15. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the Budget Amendments as presented by Drew Lopez, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to accept the Annual Financial Report by Don Stephens, CPA. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Wiseman commended the Auditor's Office on a job well done.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the Department Head recommendations as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the payroll report as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Teresa Thomas, County Treasurer presented the Average Monthly Interest Rates to the Court.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the County Treasurer's Quarterly Report as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the County Clerk monthly Report for February and March as presented by Donna Wright, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the following 39 Right of Ways as presented by Brian Klinksiek, County Engineer: 19 to Navigator BSG (all had variances) on County Rds. 15, 19, 21, 23, 25, 26, 28, 29, 3 on 30, 36, 37, 40, 42, 46, 48, 50 & Midway Rd; 13 to Lone Star NGL Pipeline on County Rds. 43, ECR 16, SCR 3, Stallings, Snyder Field Rd, Riva Ridge Rd, S Moss Lake Rd, San Juan Trail, Country Club Rd, Nichols Rd, Wasson Rd, & Parkway Rd; 3 to Encana on County Rd 25, 37 & 28A; 3 to WTG Gas Processing 2 on Midway Rd and 1 on Cauble Rd; & 1 to OXY USA Inc. on County Rd 5. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Wiseman asked for comments from the Commissioners.

Commissioner Garcia reported that nothing was on the agenda about the funeral home item from the last agenda. Judge Wiseman said that would be addressed downstairs later.

Commissioner Bailey commended all of our County Departments for staying on Budget and the Sheriff Department for putting their lives on the line. He also commented on it coming up on fire season for that person throwing out trash.

Commissioner Long made a public announcement that Wasson Rd was closed the 17<sup>th</sup> through the 21<sup>st</sup> due to the bypass.

Commissioner Cline wanted to thank all of the Department Heads for their excellent work on their financial report.

Judge Wiseman wanted to express her Thanks to all the participants in the Trash off this past weekend and thanked the Sheriff's Department for working with the Police Department so well.

Court recessed at 10:40 AM for 10 minutes to move downstairs.

Court reconvened back into open session at 10:58 AM.

Ronnie Babcock, Chief Tax Appraiser reported that the mineral appraisals were going to be down around 27% and the local overall values would probably be up 32%.

Commissioner Long said the County Grounds (Courthouse & Library) maintenance were a high priority for hm. He has spoken with Sheriff Parker and he seemed to think that Mr. Stevens at the College would be willing to draw up some Xeriscape Landscape ideas for us and the inmates could plant it, and it would be low maintenance.

Commissioner Long also informed the Court that it was time to doctor all the trees and with for bugs and parasites. Court gave their permission to get the chemical and maintenance guys can apply the chemical.

Commissioner Bailey reported that maintenance was supposed to go out to the Coahoma JP Office Building and fix their wall but they have not showed up yet. The wall is about to fall down.

Bob Doyle & Steve York representatives with Trane presented their projects on their utility savings to the County. Next step is for County to sign a letter to proceed at no cost to the County. Court agreed to allow Judge Wiseman to sign the letter to proceed.

Court agreed to allow County Clerk to purchase 4 fans for her office and get maintenance to install them.

Commissioner Long gave a recap of the list he had: Roads was probably number one on everyone's list. Taxes were a big concern. Judge Wiseman – windows. Commissioner Bailey – educate everyone on the Kay Road situation. Juvenile Probation situation is probably going to eventually have to be addressed. Commissioner Cline is worried about the older

buildings and the Courthouse steps. Judge Wiseman reported on the 640 acres that was County owned and leased to Big Spring Development Board and leased and the lease is about up, we want to make sure we don't lease again. Judge Wiseman thinks we need a County Court at Law Judge, would like to see marble that is cracked on the first floor fixed. Commissioner Bailey wants to look into a Legal defense fund. Judge Wiseman wants a Code Enforcement Officer and a Human Resource Officer and Courthouse security.

Jackie Olson from Auditor's Office reported that they were carrying a negative balance in a Grant fund and they were going transfer it into the General Fund since we were not going to get it back.

Jackie Olson from the Auditor's Office also gave an update on the Financials.


A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to adjourn at 1:05 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Read and approved the 23<sup>rd</sup> day of April, 2015.



**KATHRYN G. WISEMAN, COUNTY JUDGE**

**ATTEST:**

  
**DONNA WRIGHT, COUNTY CLERK**  
**HOWARD COUNTY, TEXAS**