

**HOWARD COUNTY COMMISSIONERS COURT**  
**AGENDA**  
**SEPTEMBER 14, 2015**

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **Monday, SEPTEMBER 14, 2015** in the Howard County Courtroom on the third floor of the Howard County Courthouse. The meeting will commence at **10:00 am**.

- **Kathryn G. Wiseman**
  - Discussion and Possible Action of Statement of Agreement between West Texas Centers and Howard County Commissioners Court/Mental Health Deputy Program
  - Discussion and Possible Action regarding support of Prop 7 Resolution
  - Proposed 2016 Operating Budget Howard County Appraisal District
  - Vince Viaille on Howard County Bond Refunding
  - ~~Interrupter~~ Consideration  
Interpreter
- **Brian Klinksiek**
  - Pipeline Crossings / Road Maintenance
  - Discussion and Possible Action on change order for additional quantity of seal coat
  - Presentation and Discussion on Traffic Counts for a new Landfill
  - Discuss and Possible Action on Agreement with TCEQ for air quality monitor at Old Airport
  - Purchase request to replace Road Engineer's computer
  - Request for Bids on patching / paving material
  - Permission to proceed on Grant Shoulder Widening
  - Presentation of reimbursement bill for Grant Shoulder Widening
- **Teresa Thomas**
  - Personnel Considerations
  - Personnel Consideration - EXECUTIVE/CLOSED SESSION -- A closed meeting will be held pursuant to Section 551.071 of the Texas Government Code (consultation with attorney) for the Commissioners Court to consult with and seek advice from its attorney, as necessary, regarding any topic listed on the agenda posted for this meeting.
  - Payroll Report
  - Treasurer's Report
- **Donna Wright**
  - Monthly Report
  - Present Annual Archive Plan
  - Public Hearing: SB1685, County Clerk Technology Fund

- Colleen Barton
  - Present Annual Archive Plan
  - Records Management Contract
  - Public Hearing: SB1685, District Clerk Technology Fund
  
- Jackie Olson
  - Invoices
  - Purchase Requests
  - Budget Amendments
  - Financial Report
  - Consider Professional Auditing Service Proposals
  - Permission to seek bids for Inmate Food Service
  - Consider and Award Fuel Bids
  - Set Tax Rate

- Discussion of Joint Law Enforcement Center /or jail and take any necessary action
- Discussion and Possible Action of Road Grant
- Discussion and possible Action Re: Bickerstaff Heath Delgado Acosta LLP.
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas

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015 SEP 11 AM 9:31

DONNA WRIGHT  
COUNTY CLERK HOWARD COUNTY

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BY DEPUTY

*Handwritten signature of Kathryn G. Wiseman*

Kathryn G. Wiseman  
County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BE IT REMEMBERED that on the 14th day of September, A.D. 2015 the Commissioner Court of Howard County met in regular session at 10:00 AM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the Annual Statement of Agreement between West Texas Centers and Howard County Commissioners Court for mental health services. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Shelley Smith with West Texas Centers reported to the Court that they were awarded the Mental Health Deputy Program grant to pay for the 3 Deputy salaries. This is a 2 year grant but most of the time they continue on. She is currently working with Sheriff Parker to develop a plan for this.

A motion was made by Judge Wiseman to support Proposition 7 for the designation of funds of taxes on motor vehicles to the maintenance of non-toll roads in Texas. All 4 Commissioners were in opposition of this bill because the monies never get back to the Counties and it's like double taxation to the tax payers. Motion died for lack of a second.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to NOT approve the 2016 operating Budget for the Howard County Appraisal District. They felt they could not approve it due to the increase in the budget giving raises to their employees, when the County could not give raises to their employees. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Vince Vialle reported to the Court that the refinancing of the Bonds was done on August 26, 2015 with a savings of 960,000.00 which is a \$54,000.00 a year in savings to the County.

Interpreter consideration will be on the next agenda.

A motion was made by Commissioner Long and seconded by Commissioner Garcia approve the following 6 Right of Ways as presented by Brian Klinksiek, County Engineer: All to Medallion Pipeline Company LLC on WCR 18, Longshore Rd, Nichols Rd, Rockhouse Rd, Stallings Rd & Wildfire Rd. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the additional quantity of seal coat in the amount of \$3966.00 as presented by Brian Klinksiek, County Engineer. The overage was the work for Coahoma and the balance will come out of his contingency fund. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Engineer presented the traffic counts for the new landfill.

A motion was made by Commissioner Long and seconded by Commissioner Cline NOT to enter into the Agreement with TECQ for air quality monitor at the Old Airport. They felt that since the land is not theirs at this time, they could not enter into this agreement. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve to allow Brian Klinksiek, County Engineer to advertise for bids for patching/paving materials for 2016. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Engineer wanted to let the Court know that he was ready to start the shoulder widening and wanted their ok. Court agrees with him to proceed.

Court went into Executive Session at 10:43 AM

Court re-convened into Open Session at 11:11 into Open Session.

No action was taken from the Executive Session.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the Department Head recommendations as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the payroll report as presented by Teresa Thomas, County Treasurer. This is a report on A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the monthly County Treasurer's Report, as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the County Clerk's monthly report as presented by Donna Wright, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A public hearing was held on the District Clerk's Technology Fund at 11:00 AM.

There was no public comment.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the County & District Clerk's annual Archive Plan as presented by Donna Wright, County Clerk and Colleen Barton, District Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the Records Management Contract with Kofile as presented by Colleen Barton, District Clerk for preservation of old Civil Cases @ \$30,065.00. This does not have to be bid since it is under \$50,000.00. This will be paid for from records management money. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve allowing District Clerk, Colleen Barton to collect a \$10 for Civil Case filings only beginning January 1, 2016. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the bills as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the following purchase request as presented by Jackie Olson, County Auditor: Road & Bridge: HP Computer @ \$1500.00; Sheriff – LE Center – 3 LED lights from Cain Electric @ \$1160.00; Maintenance – Uniforms for 3 employees from Unifirst @ \$1007.00 (only \$1000.00 left in the budget); District Clerk – 2 Laptops from Dell @ \$1700.00; Jail – Uniforms from Chief Supply @ \$5143.00 and Volunteer Fire Department – Rebuild fire pump/replace all plumbing valves & high pressure hoses from Saunders Oil Equipment @ \$3000.00 (only \$1680.00 left will require Budget Amendment from the General Fund). A vote was taken and the following members of the Court voted "AYES": Commissioner Garcia, Commissioner Bailey and Commissioner Cline. Commissioner Long voted "NO". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the Budget Amendment with no increase as presented by Jackie Olson, County

Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor presented the financial report with all of August balances.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to award the bid for Professional Auditing Services to Don Stephens as was low bid of \$7195.00 as long as it includes him preparing all of the reports. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to advertise for bids for Inmate Food Service since the current one we have ends in February as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to re-bid the fuel bids for the first meeting in October since none were received. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to set the Effective Tax Rate @ \$.371885 for 2015. The break down being: General Fund - \$.261513; Road & Bridge - \$.052171; Special Road & Bridge - \$ .03382 and Interest & Sinking Fund - \$ .024372. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Wiseman called for the Registered Citizen, T J Stewart to come forward with his comments. He wanted the Court to change their meeting time to the evening so more could attend.

Judge Wiseman called for Registered Citizen, Danny Heckler to come forward with his comments. He wanted the Court to change their meeting time to the evening so more could attend.

Judge Wiseman informed them that the Court will address this issue at th September 28, 2015 meeting.

Comments from the Commissioners are as follows: Commissioner Garcia encouraged everyone to call their representatives and let them know what kind of job they are doing and share any concerns you have with them. Commissioner Bailey agreed with Commissioner Garcia and said he was discouraged because there was no media coverage at the meeting. He also commended the Court on the reissuance of bonds; Commissioner Long thanked the public for being patient on the Road Construction in Precinct 3. He also reported that they were ahead

of schedule but to please use as much caution as possible in that area. Commissioner Cline extended a special thanks to Commissioner Bailey in his work on the refinancing of bonds and Judge Wiseman said she thought Proposition 7 on the Roads would be a start for help on our roads but that the monies did need to come to the County.

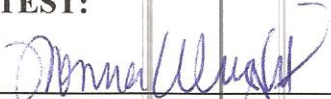
Jackie Olson, County Auditor wanted to thank the Court for holding down the Budget, as a tax payer she appreciated it very much.

Read and approved the 24<sup>th</sup> day of September, 2015.



**KATHRYN G. WISEMAN, COUNTY JUDGE**

**ATTEST:**



**DONNA WRIGHT, COUNTY CLERK  
HOWARD COUNTY, TEXAS**