

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
JANUARY 11, 2016

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **MONDAY, JANUARY 11, 2016** in the Howard County Courtroom on the third floor of the Howard County Courthouse. The meeting will commence at **5:30 PM**.

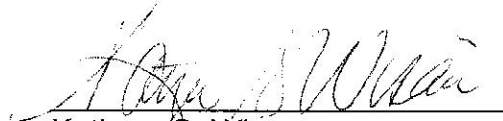
Invocation and Pledges

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge.

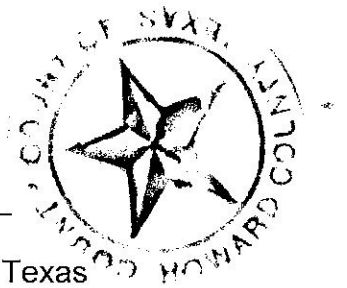
Call to Order

- **Kathryn G. Wiseman**
 - Annual Report from Howard County Trapper, Wade McCammond
- **Tim D. Yeats**
 - Discussion and Possible Action on prohibition of firearms at the courthouse
- **Josh Hamby**
 - Approval of land application for Morita Railpark Platt
- **Brian Klinksiek**
 - Pipeline Crossings / Road Maintenance
 - Public Hearing to set Speed Limits on Driver Road
 - Discussion and Possible Action to set speed limit on Driver Rd in Precinct 2
 - Review and accept bids for 2016 Seal Coat and permission to contract with low bidder
 - Permission to exceed purchase authority for sign supplies
- **Teresa Thomas**
 - Personnel Considerations
 - Payroll Report
 - Treasurer's Report
- **Donna Wright**
 - Present Monthly Report

- **Jackie Olson**
 - Invoices
 - Purchase Requests
 - Budget Amendments
 - Presentation of Monthly Financial Report
 - **Stan Parker**
 - Profiling Status Report
 - **Hollis McCright**
 - Community Room Statistics & Attendance at Children's Programs Report
 - Request for part-time employee to increase to 30 hours
 - Discussion and possible action on replacement of fire detection system
 - **Sandra Bloom**
 - Election Matters
- Discussion of Joint Law Enforcement Center /or jail and take any necessary action
 - Discussion and possible Action of Road Grant
 - Discussion and possible Action Re: Bickerstaff Heath Delgado Acosta LLP.
 - Citizen input for those registered to make comments
 - Opportunity for mention of any items to be on the future agendas



Kathryn G. Wiseman
County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BY DEPUTY CLERK

 DEPUTY CLERK
 COUNTY CLERK HOWARD COUNTY

2016 JAN -8 AM 8:41

FILED

BE IT REMEMBERED that on the 11th day of January, A.D. 2016 the Commissioner Court of Howard County met in regular session at 10:00 AM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

Judge Wiseman opened Court up with a Public Hearing on the speed limit on Driver Road. Brian Klinksiek, County Engineer is proposing to lower the speed limit to 30 MPH. There were no comments from the public and public hearing was closed at 5:33 PM.

Hollis McCright, County Librarian presented the Court with some statistics and attendance for the last 4 years.

Hollis McCright, County Librarian requested for her part time employee be increased to 25 hours per week. Judge Wiseman informed her that no action could be taken due to the way it was worded on the agenda.

Hollis McCright, County Librarian explained to the Court how the Overdrive Books work.

Hollis McCright, County Librarian informed the Court that the fire detection system in the Library was dead and needed replacing. Lubbock Sound is the one that discovered this and that it could be \$3000.00 to \$12000.00 to replace. They advised her to contact the original company and see if they could do anything. Judge Wiseman asked her to gather some bids and present to the Court for approval.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to order that the 118th Judicial District Court Annex Building and all offices in it along with the Adult and Juvenile Probation Offices are all essential to the operations of the 118th Judicial District Court. The Court ordered the prohibiting of weapons being brought into this building and the Adult and Juvenile Probation Offices as per AG Opinion 46.03. Commissioner Long also requested that proper signage be posted even though not required. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioner Long requested the Joshua Hamby, County Attorney look into this issue for the Main Courthouse and come up with a plan for the next meeting. Tim Green, Municipal Judge made a comment.

Wade McCammond, County Trapper presented his Trapper Report for the past 6 months.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Plat on the Morita Rail Park. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the following 3 Right of Ways as presented by Brian Klinksiek, County Engineer: 2 to Energen Resources on WCR 52 and 1 to CrownQuest Operating on Cauble Rd. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to set the Speed Limit on Driver Road at 30 MPH as recommended by Brian Klinksiek, County Engineer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Long to allow Brian Klinksiek, County Engineer permission to review and accept the bids and proceed with the contract for the 2016 Seal Coat. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to give Brian Klinksiek, County Engineer permission to exceed the purchase authority up to \$7,000.00 for sign supplies for this one time. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the Department Head recommendations as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the Payroll Report as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Treasurer's Report as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the County Clerk Monthly Report as presented by Donna Wright, County Clerk. Commissioner Long request a report on how much money she had taken in since we started the

Web. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the Bills as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Long to approve the following purchase request as presented by Jackie Olson, County Auditor: Tax Office – Envelopes from WTX Forms @ \$2846.00; Library from Junior Library Guild @ \$1704.00 and Sheriff – 1 Monitor from Basin 2 Way @ \$1200.00; Ammunition for training from Precision Delta Corporation @ \$3052.80; Ammunition for Duty from Ultramax @ \$2428.00 and 3 Rifle's for patrol from GT Distributers @ \$827.57. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the monthly financial report as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Wiseman pointed out that there was a recap of the Justice of the Peace Collections and Criminal and Civil were both up.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to accept the Profile Statistics and Analysis for the Year 2015 as presented by Stan Parker, Sheriff. The report reflects no racial profiling. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the Resolution for a Joint Primary as presented by Sandra Bloom, Election Administrator.

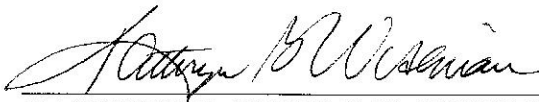
Sandra Bloom, Election Administrator reported that she would probably have to amend her Budget. She had estimated that this Rollback Election would probably run \$5,000.00 but it looks like it will be closer to \$7500.00. This will all be reimbursed by Howard College.

Sandra Bloom, Election Administrator also informed the Court that when her office is conducting Elections it is considered a polling place and the law states that it is illegal to bring a gun into a polling place, but during regular business it is not prohibited.

Judge Wiseman asked for Comments from the Commissioners.

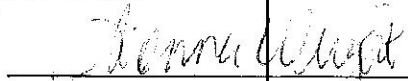
Court adjourned at 7:30 PM.

Read and approved the 08th day of February, 2016.



KATHRYN G. WISEMAN, COUNTY JUDGE

ATTEST:



**DONNA WRIGHT, COUNTY CLERK
HOWARD COUNTY, TEXAS**

**HOWARD COUNTY COMMISSIONERS COURT
AGENDA
JANUARY 25, 2016**

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **MONDAY, JANUARY 25, 2016** in the Howard County Courtroom on the third floor of the Howard County Courthouse. The meeting will commence at **5:30 PM**.

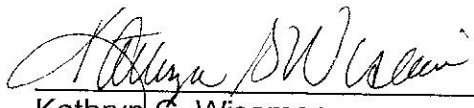
Invocation and Pledges

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge.

Call to Order

- **Josh Hamby**
 - Approve Resolution for Donation of Choate Property
 - Discussion and Possible Action of Temporary Waterline at Howard County Airport
- **Brian Klinksiek**
 - Pipeline Crossings / Road Maintenance
 - Discussion & Possible Action on revision to commercial driveway policy
- **Teresa Thomas**
 - Personnel Considerations
- **Jackie Olson**
 - Invoices
 - Purchase Requests
 - Budget Amendments
- **Hollis McCright**
 - Discussion and Possible Action on Overdrive/Digital Books
 - Discussion and Possible Action of Firehawk/Fire Protection at the Library
- **Jimmie Long**
 - Discussion and Possible Action of Meeting Time for Commissioners' Court
- Discussion of Joint Law Enforcement Center /or jail and take any necessary action
- Discussion and possible Action of Road Grant
- Discussion and possible Action Re: Bickerstaff Heath Delgado Acosta LLP.
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas

2016 JAN 22 AM 8:24
DEPT. 204 A II
COUNTY CLERK HOWARD COUNTY
BY DEPUTY *Mandy Smith*
Revised
1/25/16



Kathryn G. Wiseman
County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BE IT REMEMBERED that on the 25th day of January, A.D. 2016 the Commissioner Court of Howard County met in regular session at 10:00 AM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, and **JOHN H. CLINE**, Commissioner Precinct No. 4. **JIMMIE LONG**, Commissioner Precinct No. 3 was absent due to emergency dental surgery.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the Resolution to accept the donation of 3 acres from Wade Choate to Howard County for land where his family ancestors were the first permanent settlers of Howard County as presented by Joshua Hamby, County Attorney. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the temporary water line across the old airport run way for 2 – 3 weeks. The company will pay the county \$6300.00 as presented by Joshua Hamby, County Attorney. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Joshua Hamby, County Attorney had information on the handgun for the Courthouse but it failed to get on the agenda so he will present it at the next meeting.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the following 3 Right of Ways as presented by Brian Klinksiek, County Engineer: 1 to Sharyland Utilities on NCR 21, 1 to Encana Corporation on Davis Rd and 1 to WTG Gas Processing LP on Stallings Rd. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the revision to the commercial driveway policy as presented by Brian Klinksiek, County Engineer. This will be for Heavy Industrial Business' with trucks & equipment in excess of 80,000 lbs. These businesses are responsible for the cost of this driveway widening.

A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the Department Head recommendations as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the Bills as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the following purchase request and to hold the RO Water proposal from RWT & Associates Inc.: Copy Paper from Empire @ \$3165.23 was low bid; Computer supplies and all other office supplies from the various vendor's who were low bid on the attached inventory sheet @ 18,703.40; Sheriff – 3 Camera Systems from Mobile-Vision @ \$16554.00 (requires a \$5824.00 budget amendment), 5 Graphics from Main Street Signs & Graphics @ \$ 1347.00, 2 cages for patrol cars from Chief @ \$2409.00 & 2 Camera Systems from Mobile-Vision @ \$11,036.00 pay out of Auto Expense; Janitorial Supplies from Wagner Supply @ 1,351.48 and Road & Bridge – \$00T aggregate from Laredo Paving delivered @ \$20,000.00. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the Budget Amendment for the \$5824.00 for Sheriff Vehicle camera systems. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the request from Hollis McCright, Librarian to have the control panel repaired at a cost not to exceed \$2500.00 from Firehawk/Fire Protection in Amarillo to determine what it wrong with the fire protection system in the Library. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to table the Overdrive digital book purchase request for the Library until the new Librarian comes on board. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court tabled the discussion on the meeting times of Court until the February 8, 2016 meeting.


Donna Wright, County Clerk presented the information request by the Court on her revenues on the online services in her office. Figures reflect that the project has almost paid for itself in 4 years.

There was a registered Citizen that invited everyone to an Open Carry Gun Law Seminar to be held on February 20, 2016 @ 2:00 PM.

Judge asked for Comments from the Commissioners.

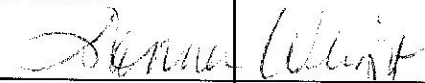
Court adjourned at 6:30 PM

Read and approved the 08th day of February, 2016.



KATHRYN G. WISEMAN, COUNTY JUDGE

ATTEST:



DONNA WRIGHT, COUNTY CLERK
HOWARD COUNTY, TEXAS