

HOWARD COUNTY COMMISSIONERS COURT AGENDA
October 31, 2018

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **WEDNESDAY, October 31, 2018** in the Courtroom on the third floor of the Howard County Courthouse. The meeting will commence at **3:30 P.M.**

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

Call to Order

▪ **Judge Kathryn G. Wiseman**

- Presentation of Certificate of Completion of Required Judicial Training
- Discussion / Possible Action on Personnel Considerations – EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074 of the Texas Government Code

▪ **Jackie Olson**

- Discussion / Action to Approve Invoices
- Discussion / Action to Approve Purchase Requests
- Discussion / Action to Approve Budget Amendments

▪ **Sharon Adams**

- Discussion / Action to Approve Payroll
- Discussion / Action to Approve Personnel Considerations
- Discussion / Action to Approve Presentation of Treasurer's Monthly Payroll Report

▪ **Brian Klinksiek**

- Discussion / Possible Action for Pipeline Right of Way Old Airport Property
- Discussion / Possible Action on Request for Permission to Go Out for Bids on Maintenance Materials
- Discussion / Possible Action on Roadway Maintenance Updates

▪ **Commissioner Long**

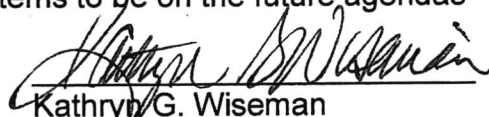
- Discussion / Possible Action on Contracts Being Negotiated: Mineral Contract & Radio Contract. – EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.0725 of the Texas Government Code

▪ **Commissioner Bailey**

- Discussion / Possible Action: Review Subdivision Rules– EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.087 of the Texas Government Code, Economic Development

- Discussion of Law Enforcement Radio System and take any necessary action
- Input for those registered to make comments
- for mention of any items to be on the future agendas

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FILED
BRYAN J. BAILEY
COUNTY CLERK
BY DEPUTY
Naomi
Baiz


Kathryn G. Wiseman

County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BE IT REMEMBERED that on the 31st day of October, A.D. 2018 the Commissioner Court of Howard County met in regular session at 3:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The meeting was called to order @ 3:31 PM.

Kathryn Wiseman, County Judge, presented her Certificate of Completion of Required Judicial Training for the year of 09/01/2017 – 08/31/2018.

The Court adjourned and went into Closed / Executive Session @ 3:34 PM. At that time they discussed business for all of the scheduled Closed / Executive Sessions. The first one being Personnel Consideration, the second being Mineral Contract & Radio Contract, and the third being the Review of Subdivision Rules.

The Court reconvened into Regular session @ 4:45 PM. No action was taken as a result of the Closed / Executive Session.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve Purchase Requests as presented by Jackie Olson, County Auditor. They are as follows: Tax Office for receipt envelopes and plain no window envelopes @ \$2030; Sheriff for vest from Miller Uniforms @ \$1000; Sheriff for a 2019 Chevrolet Traverse from Caldwell County @ \$26,260; Sheriff for 3-2019 Chevrolet Tahoes from Caldwell County @ \$127,575; Sheriff for tower repair on Salem Road Tower from Custom Tower @ \$49,990. There was one additional request from Sharon Adams, County Treasurer, for a Cyber Security Training Program from Personnel Concepts @ \$783.61. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve Payroll as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, presented a Drug/Alcohol & Accident Reporting Policy for Howard County Road & Bridge Department. Due to the fact that there are County Employees other than Road & Bridge Department who drive County vehicles, the Commissioners asked Mr. Klinksiek to amend his proposed policy to be for all Howard County Employees and present at the next regular meeting.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the October 2018 Monthly Payroll Report as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to allow Brian Klinksiek, County Road Administrator, to go out on bids for maintenance materials. Those materials are as follows: Shoulder widening (cold mix Ty a); Paving materials (cold mix Ty d); Patching materials (cold mix Ty d); Base material; Inverted Prime (contracted includes material, labor, equipment); Sealcoat (contracted includes material, labor, equipment). A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the purchase of 2000 tons of Cobb/Boulder Rock from Laredo Paving at \$5/ton and 1500 tons of Flex Base Grade 3 from Laredo Paving, Inc. as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

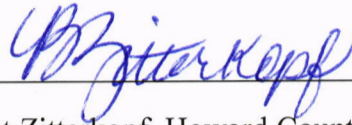
Kathryn Wiseman, County Judge, stated that applications have been coming in for the position of JP1-1 held by Bennie Green who is retiring as of December 31, 2018. Commissioners asked Judge Wiseman to go ahead and begin scheduling interviews as they need to get someone appointed in order that they may go to school in December for training. They will interview and then appoint someone to fill his unexpired term.

Court was adjourned @ 5:19 PM.

STATE OF TEXAS

COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for October 31, 2018.



Brent Zitterkopf, Howard County Clerk

Clerk of the Commissioners Court

Howard County, Texas

