

**HOWARD COUNTY COMMISSIONERS COURT**  
**AGENDA**  
**OCTOBER 10, 2023**

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Tuesday OCTOBER 10, 2023. The workshop will begin at 2:30 P.M. in the 2<sup>nd</sup> Floor Judge's Conference Room. Court will recess and reconvene at 3:30 P.M. in the 3<sup>rd</sup> Floor County Court Room.** Please see below for meeting location details.

**Location:** Howard County Courthouse  
300 S. Main St  
Big Spring, TX 79720

**Announcement:** Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to the County Judge. Please Silence All Cellphones

**WORKSHOP – 2:30 PM:** Location: Judges Conference Room (2<sup>nd</sup> Floor of County Courthouse)

1. **Odis Franklin, Howard County Information Technology**
  - a. Discussion / Possible Action: Technology Department Update
2. **Judge Johnson, Howard County Judge**
  - a. Discussion / Possible Action: Update on Economic Development-Mark Willis-Samsung 381 Agreement- Consider Approval of Amendment to Minimum Investment Requirement

**Call to Order: REGULAR SESSION – 3:30 PM:** 3<sup>rd</sup> Floor County Court Room (3<sup>rd</sup> Floor of Howard County Courthouse)

**Citizen input for those registered to make comments-**

3. **Judge Johnson, Howard County Judge**
  - a. Presentation and Acceptance of Official Monthly Reports
  - b. Discussion / Possible Action: Consider Advertising for Requests for Qualifications Related to Potential Howard County Library Renovations
  - c. Discussion / Possible Action: Risk Management Pool Onboarding-Risk Management Consultant, Victor Uvalle Jr.
4. **Sharon Adams, County Treasurer**
  - a. Discussion / Possible Action: Personnel Considerations
  - b. Discussion / Possible Action: Monthly Payroll Report (Sept)
5. **Jackie Olson, County Auditor**
  - a. Discussion / Possible Action: Review Results of County Auction
  - b. Discussion / Possible Action: 2024 Howard County Resolution-Indigent Defense Grant Program
  - c. Discussion / Possible Action: Damage to VFD Building
  - d. Discussion / Possible Action: Approve Invoices
  - e. Discussion / Possible Action: Approve Purchase Requests
  - f. Discussion / Possible Action: Budget Amendment
6. **Jodi Duck, Elections Administrator**
  - a. Discussion / Possible Action: Election Worker Pay
7. **Brian Klinksiek, Road Engineer**
  - a. Discussion / Possible Action: Roadway Maintenance Update
  - b. Discussion / Possible Action: Consider Bulk Fuel Bid 2023-001
  - c. Discussion / Possible Action: Purchase of New Tractors and Batwing Shredders
  - d. Discussion / Possible Action: Request for Aggregate Purchase
8. **Stan Parker, County Sheriff**
  - a. Discussion / Possible Action: Personnel-Executive/Closed Session: A closed meeting will be held pursuant to Govt Code, Section 551.074
9. Discussion of Law Enforcement Radio System and take any necessary action.
10. Opportunity for mention of any items to be on the future agendas.

Attest:

FILED at 9:35 A M O'clock 10-6-23  
BRENT ZITTERKOPF, County Clerk, Howard County, Texas  
By Nancy Porter Deputy



*Randy Johnson*

Randy Johnson  
Howard County Judge  
Phone. 432-264-2203  
Fax. 432-264-2238



BE IT REMEMBERED that on the 10th day of October, A.D. 2023 the Commissioner Court of Howard County met in Workshop @ 2:30 PM and Regular Session at 3:30 PM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4 were absent.

The Workshop was called to order @ 2:30 PM

Judge Johnson turned the floor over to Odis Franklin in the IT Department and Trung Tran in IT at the Law Enforcement Center. They gave an update on all that is going on in the County IT department. No action was necessary.

Mark Willis of the Economic Development Board spoke with Commissioners concerning the proposed 381 Agreement with Samsung. Samsung would like to change the investment requirement from \$100 million to \$90 million.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve changing the 381 Agreement Investment with Samsung from \$100 million to \$90 million as presented by Mark Willis of the Economic Development Board. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioner Ray discussed the liability possibilities with Ambulance Service and that the Court needs to make sure that the County is protected from those liabilities. No action needed on this date.

The Court recessed @ 3:17 PM.

The Court reconvened in Regular Session @ 3:30 PM.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to accept the Official Monthly Reports as presented by Judge Johnson. Those reports included are: Angela Griffin, JP1-1; Mike Averette, JP1-2; Kandi Cline, JP2-1; and Chad Coburn, County Extension Agent. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Judge Johnson and seconded by Commissioner Ray to advertise for RFQ's for Library renovations as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Victor Uvalle, Jr., Brett Anderson and Larry Boccaccio from Texas Association of Counties gave a presentation concerning Risk Management Service and Training and let us know that our Customer Service Representative is Sophia. No action needs to be taken.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to accept the Treasurer's Monthly Payroll Report for September 2023 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor, reviewed the results of the County Auction and reported they collected \$456. The remaining items will go to govdeals.com. No action needed.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the 2024 Howard County Resolution Indigent Defense Grant Program as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Judge Johnson and seconded by Commissioner Berry to reimburse the Volunteer Fire Department for repairs to the damage sustained on the on the Richie Road Fire Station as decided during discussion. A vote was taken and the members of the Court unanimously voted "AYES" with one "NAY" from Commissioner Ray. Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the Purchase Requests, excluding the 8 AED's requested by the Emergency Management Coordinator, as presented by Jackie Olson, County Auditor. The requests are as follows: Tax Office for receipt envelopes from unnamed vendor @ \$3008.44; Sheriff for 29 Software for video system from Safe Fleet @ \$4785; Non Departmental for 150 cases of letter size copy paper from Empire Paper @ \$7431; Elections for curbside stands for pollbooks from ES&S @ \$2180; Elections for mass mailout from AMG @ \$1880.20; IT for 25 desktop computers from Dell @ \$37,337.30; IT for 6 laptop computers from Dell @ \$5296.50; IT for training & phishing security suite from KnowBe4 \$5346; Library for magazine renewals from EBSCO @ \$1400; Sheriff for 2 locks & lubricant from A1 Lock & Key @ &765; Sheriff for cleaning supplies & toiletries from National Hotel Supply @ \$10,000. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.



A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve paying Election Judges and Alternate Judges \$15 per hour and Clerks \$14 per hour as present by Jodi Duck, Elections Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave a roadway maintenance updates. He will be able to order RAP again this year. He is hoping to be able to order extra and share some with the City of Big Spring. He also will be doing a Non-Routine Maintenance Project 2024003 Scrub Seal on CR 53. No action needed.

A motion was made by Judge Johnson and seconded by Commissioner Berry to approve payment to The Electrician in the amount of \$10,164.97 for work done on the shop building as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the Bulk Fuel Bid 2023-001 (no paperwork provided to the Clerk) as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Judge Johnson and seconded by Commissioner Ray to purchase 2 new tractors and a shredder from John Deere @ \$196,745.10 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the purchase of aggregate from Laredo Paving @ \$12600 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Court moved to Executive / Closed Session @ 4:54 PM.

The Court reconvened in Regular Session @ 5:04 PM

A motion was made by Commissioner Berry and seconded by Commissioner Ray to create the position of Master Sargeant at the Howard County Jail as decided in Executive / Closed session. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Johnson relayed that there will be several items for the next agenda and there may also be a Workshop.

Court adjourned @ 5:07 PM.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for October 10, 2023.



*Brent Zitterkopf*  
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Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas