

# HOWARD COUNTY COMMISSIONERS COURT

## AGENDA

JANUARY 8, 2024

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday January 8, 2024. The regular meeting will begin at 10:00 A.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

**Location:** Howard County Courthouse  
300 S. Main St  
Big Spring, TX 79720

**Announcement:** Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to the County Judge. Please Silence All Cellphones

**Call to Order: REGULAR SESSION – 10:00 AM:**

Location: 3<sup>rd</sup> Floor County Court Room (3<sup>rd</sup> Floor of County Courthouse)

### Citizen input for those registered to make comments-

#### 1. Judge Johnson, Howard County Judge

- a. Presentation & Acceptance of County Officials Monthly Reports
- b. Discussion / Possible Action: Purchase Property Owned by City of Big Spring
- c. Discussion / Possible Action: Racial Profiling Report From 118<sup>th</sup> District Attorney's Office-Exempt
- d. Discussion / Possible Action: Membership in National Association of Counties
- e. Discussion / Possible Action: Update Commissioner Court Procedures in Relation to Meeting Times
- f. Discussion / Possible Action: 9-1-1 Board Minutes and Financials
- g. Discussion / Possible Action: Personnel-Head Librarian
- h. Discussion / Possible Action: Senate Bill 22 Implementation
  - i. Lindsay Wilkerson, CA
  - ii. Josh Hamby, DA
  - iii. Sheriffs Plan

#### 2. Sharon Adams, County Treasurer

- a. Discussion / Possible Action: Personnel Considerations
- b. Discussion / Possible Action: Monthly Payroll Report
- c. Discussion / Possible Action: Annual Update for Employee Sick Leave Pool

#### 3. Jackie Olson, County Auditor

- a. Presentation of Financial Reports for Juvenile Probation, Community Supervision and Corrections Department
- b. Discussion / Possible Action: Approval of Donation
- c. Discussion / Possible Action: Approve Invoices
- d. Discussion / Possible Action: Approve Purchase Requests
- e. Discussion / Possible Action: Budget Amendment

#### 4. Jodi Duck, Elections Administrator

- a. Discussion / Possible Action: Permission to Enter into Joint Election Agreement with Party Chairman for the Primary Election

#### 5. Brian Klinskiak, Road Engineer

- a. Discussion / Possible Action: Roadway Maintenance Update
- b. Discussion / Possible Action: Accept Low Bid for RFB 2024001
- c. Discussion / Possible Action: Accept Low Bid for RFB 2024002
- d. Discussion / Possible Action: Intersection Plan for SH 350 & OCC
- e. Presentation: 2023 Complaint Data


#### 6. Brent Zitterkopf, County Clerk

- a. Discussion / Possible Action: Monthly Report (Dec. 2023)

7. Discussion of Law Enforcement Radio System and take any necessary action.

8. Opportunity for mention of any items to be on the future agendas.

Attest:

  
Randy Johnson  
Howard County Judge  
Phone. 432-264-2203  
Fax. 432-264-2238



PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVENE A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

Posted 8:59 11:50 1:52  
By Brent Zitterkopf, County Clerk, Howard County, Texas  
By Angie Hester, Deputy

BE IT REMEMBERED that on the 8th day of January, A.D. 2024 the Commissioner Court of Howard County met in Regular Session at 10:00 AM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CASH BERRY**, Commissioner Precinct No. 2, and **DOUG WAGNER**, Commissioner Precinct No. 4. **JIMMIE LONG**, Commissioner Precinct No. 3 was absent.

The meeting was called to order @ 10:04 AM.

The Court discussed implementation of Senate Bill 22 where the District Attorney, County Attorney and the Sheriff's Office can apply for a grant from the State. Joshua Hamby, District Attorney, is hoping he will be able to hire an additional Prosecutor, In addition, he is hoping to raise the pay for Investigators and Prosecutors. Lindsay Wilkerson, County Attorney, is thinking of possibly hiring a Paralegal for her office as well as a part-time employee to scan old records. Judge Johnson reported that he has applied for the Sheriff's Department to receive the grant, which reportedly can be used for vehicles or anything the Sheriff's Department uses. This was all for information and no action needed at this time.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to accept the December 2023 Monthly Reports for Angela Griffin, JP 1-1; Kandi Campbell, JP 2-1; Casey McPherson, County Extension Agent; the 911 Board Minutes and Financials as presented by Judge Johnson . A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to respond to the City of Big Spring that the County is not interested in purchasing the property the City of Big Spring owns that was offered first to the County. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Ray to accept the Racial Profiling Report / Exempt for the 118<sup>th</sup> Judicial District Attorney's Office as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to table the Invoice for Membership in the National Association of Counties @ \$700 as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to update the Rules of Procedure, Conduct and Decorum at meetings of the County Commissioner Court changing the time of the meeting to 10:00 AM as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to approve the Head Librarian to continue working hybrid on a month-to-month basis as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to accept the Treasurer's Monthly Payroll Report for December 2023 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the Sick Leave Pool totals as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to accept the Financial Reports for Juvenile Probation and the 118<sup>th</sup> Judicial District Community Supervision and Corrections as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to accept a donation from Occidental Petroleum Corporation (OXY) for the Sheriff's Department in the amount of \$25,000 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to table the a Purchase Request for tree trimming in the Pocket Park from Shades of Green in the amount of \$1600 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Sheriff for Ammo from GT @ \$2445.39; Sheriff for a class for Jonathan Molina

from Credit Card @ \$3600; Jail for 2 pallets of salt for water softener from Culligan @ \$1100; Howard County Welfare Department for Canon Copier from CMC Business Systems @ \$3141.52. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the Invoices, excluding flowers on the TIB Credit Card in the amount of \$117.94, as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to accept the Auditor's Monthly Report for November 2023 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor, presented an Information Only item concerning the keeping of a 2020 Chevrolet Tahoe for parts rather than relinquishing it to the insurance company. No action needed.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner giving permission to enter into a Joint Primary Election Services Contract with the County Elections Officer State of Texas, County of Howard as presented by Jodi Duck, Elections Administrator (not filled out or signed at the time of Court). A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave the Roadway Update stated the department has been cleaning out ditches. He had nothing else to report at this time.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the low bid from CK Newberry on RFB 2024001 (Sealcoat) in the amount of \$1,419,372.09 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to accept the low bid from Herring Services on RFB 2022002 (Inverted Prime) in the amount of \$208,858.72 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave an Intersection Plan for State Highway 350 and the Old Colorado City Highway stated he is working on a policy for this type of intersection. No action needed on this date.

Brian Klinksiek, County Road Administrator, presented a 2023 Calls/Complaints/Concerns report for 2023. No action needed.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to accept the County Clerk Monthly Report for December 2023 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Johnson stated the next Commissioner Court meeting will be held January 22, 2024.

Judge Johnson also noted that the County will not be applying for the Senate Bill 22 Grant for the Constables office.

Court was adjourned @ 11:46 AM.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for January 8, 2024.



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Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas