

HOWARD COUNTY COMMISSIONERS COURT

AGENDA

JANUARY 22, 2024

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday January 22, 2024. The workshop will begin at 9:00 A.M. in the 3rd floor County Court Room. Court will recess and reconvene at 10:00 A.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Please Silence All Cellphones

WORKSHOP – 9:00 AM:

Location: 3rd Floor County Court Room (3rd Floor of County Courthouse)

1. Judge Johnson, Howard County Judge

- a. Discussion / Possible Action: Courthouse Office Space
 - i. Consider a 9-1-1 Board Office Space Request
 - ii. Consider Timing and Issues Related to Moving Offices at the Courthouse

2. Jackie Olson, County Auditor

- a. Discussion / Possible Action: Financial Overview

Call to Order: REGULAR SESSION – 10:00 AM:

Location: 3rd Floor County Court Room (3rd Floor of County Courthouse)

Citizen input for those registered to make comments-

3. Judge Johnson, Howard County Judge

- a. Presentation & Acceptance of County Officials Monthly Reports
- b. Discussion / Possible Action: Consider Appointing a Commissioner to Serve on the Howard County Court Security Committee

4. Eddilisa Ray Commissioner Pct. 2

- a. Discussion / Possible Action: Election Center

5. Doug Wagner, Commissioner Pct. 4

- a. Discussion / Possible Action: Courthouse Tree Trimming Quote in County Pocket Park

6. Sharon Adams, County Treasurer

- a. Discussion / Possible Action: Personnel Considerations
- b. Discussion / Possible Action: Monthly Report (Dec)
- c. Discussion / Possible Action: Quarterly Report for 4th QTR 2023

7. Jackie Olson, County Auditor

- a. Discussion / Possible Action: Disposal of Vehicles and Equipment
- b. Discussion / Possible Action: Approve Invoices
- c. Discussion / Possible Action: Approve Purchase Requests
- d. Discussion / Possible Action: Budget Amendment

8. Stan Parker, County Sheriff

- a. Discussion / Possible Action: Sick Pool Request-Personnel-Executive/Closed Session: A closed meeting will be held pursuant to Govt Code, Section 551.074
- b. Discussion / Possible Action: NCIC Correctional Communications Addendum

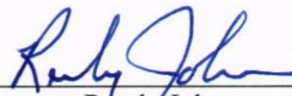
9. Brian Klinksiek, Road Engineer

- a. Discussion / Possible Action: Roadway Maintenance Update
- b. Discussion / Possible Action: CO to Increase Quantities for RFB2024001

10. Discussion of Law Enforcement Radio System and take any necessary action.

11. Opportunity for mention of any items to be on the future agendas.

Attest:



Randy Johnson
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

Pasted
FILED at 8:06 A M O'clock 1-19-24
BRENT ZITTKOPF, County Clerk, Howard County, Texas
By Angie Mata Deputy

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVENE A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

BE IT REMEMBERED that on the 22nd day of January, A.D. 2024 the Commissioner Court of Howard County met in Workshop @ 9:00 AM and Regular Session at 10:00 AM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4.

The Workshop was called to order @ 9:04 AM.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to allow the 911 Board to have office space within the Courthouse for up to one year with flexibility as to what office space can be used. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jodi Duck, Elections Administrator, gave updates on progress in the new Election Center with possible ways to complete and remedy pending needs. She is hoping to have an Open House on Friday, February 2, 2024 from 3-6 PM.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve getting thermostat controls re-zoned and vent grills re-positioned as needed in the new Election Center. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to take \$12,000 from Reserve Contingency for utilities and maintenance @ the Election Center and \$5,000 from Fund 306 to complete the building needs. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There was discussion on timelines for moving the Treasurer's Office to the old Election Office on the first floor. In addition, possibly moving doors and making new openings for the County Attorney and County Auditor to shift down offices and take in the current County Treasurer's Office. There was discussion of the County Auditor moving to the old Election Office and County Treasurer moving to Auditor's Office. That decision is being left up to the County Auditor and County Treasurer to determine what will work best for their offices. The Court is hoping the moving of offices can be completed by April 1, 2024 if possible.

A motion was made by Commissioner Long and seconded by Commissioner Ray to amend the amount moved from Fund 306 to complete Election Center needs from \$5,000 to \$7,500 as presented by Commissioner Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to recess the Workshop and reconvene after the Regular meeting. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Workshop recessed @ 10:01 AM.

Regular Session was called to order @ 10:11 AM.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to approve the Monthly Reports for Howard County 911 from January 11, 2024 and for Mike Averette, JP 1-2 from December 2023 as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to appoint Commissioner Wagner to serve on the Howard County Court Security Committee as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Long to approve a bid from Shades of Green @ \$1,125 to trim the trees in the Pocket Park as presented by Commissioner Wagner. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to accept the County Treasurer's Monthly Report for December 2023 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to accept the Treasurer's Quarterly Report for the 4th Quarter of 2023 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to table the disposal of vehicles and equipment until the continuing of the Workshop after the Regular Session. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Judge Johnson and seconded by Commissioner Long to approve the Invoices, as well as approving a Change Order in the amount of \$42,750.79 previously paid to James Lane Mechanical for PO #7102, and not paying the NaCo invoice to discontinue membership as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve paying \$13,997.50 down payment on each of two invoices number 3371 and 3372 from SKC A/C as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: IT for 20 Adobe Pro software from CDWG @ \$4813.80; Jail for cleaning supplies open purchase order from West Texas Fire & Janitorial Supply @ \$1500 as presented by Jackie Olson, County Auditor . A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.

Court moved to Executive / Closed session @ 10:35 AM at the request of Sheriff Parker concerning a Sick Time Pool request.

Court reconvened @ 10:51 AM.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve 2 weeks sick pool request for an unnamed (due to HIPPA) request as decided in the Executive / Closed Session. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the NCIC Correctional Communications Addendum as presented by Sheriff Parker. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave a Roadway Update that they have completed a Traffic Count in Precinct 3. No action needed.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve a change order on RFB2024001 in the amount of \$71,572.47 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Johnson mentioned the following items for future agendas:

- Riva Ridge Petition on road situation – will coordinate with Brian Klinksiek and have a Workshop to discuss the situation
- Request for Library qualifications for updating
- Commissioner Ray, Commissioner Wagner and Judge Johnson will attend a conference in Bryan, TX
- Sale of property @ 301 Spring Creek Road
- Commissioner Court Agenda software
- Received paperwork from Historical Commission
- Possible Cyber Security grant that Odis Franklin, IT, is working on
- There continues to be discussion on gaming rooms that the Court may have to address

Court adjourned at 11:11 AM to return to Workshop.

Workshop reconvened @ 11:21 AM.

Jackie Olson, County Auditor, presented a review of the Disposal of Vehicles and Equipment. For information only. No action needed.

Mrs. Olson also gave a Financial Overview for information. No action needed.

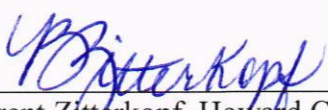
A motion was made by Commissioner Ray and seconded by Commissioner Wagner to accept the County Auditor's Monthly Report for December 2023 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court adjourned @ 12:50 PM.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for January 22, 2024.





Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas