

**HOWARD COUNTY COMMISSIONERS COURT
AGENDA
SEPTEMBER 12, 2016**

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **MONDAY, SEPTEMBER 12, 2016** in the Howard County Courtroom on the third floor of the Howard County Courthouse. The meeting will commence at **4:00 PM.**

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

Call to Order

- **Judge Kathryn G. Wiseman**
 - Approval of 2016-2017 Tax Collection Contract
 - Presentation of Annual County Delinquent Tax Report – Drew Mouton
 - Renewal of Contract for Delinquent Tax Collection – Drew Mouton
 - Approve Agreement between Howard County and Midland College regarding Breath Alcohol Testing Program
- **Judge Tim Yeats**
 - Approval of the Alternate Dispute Resolution Fee
- **Sheriff Stan Parker**
 - Approval of the Forsan and Coahoma School Resource Officer (SRO) Memorandum of Understanding (MOU)
- **Jackie Olson**
 - Discuss and Vote on the Tax Rate for the 2016 Tax Year (2016-2017 Budget Year) – Citizens are welcome to attend and comment
 - Appointment of CPA firm to Conduct 2015-2016 Annual Audit
 - Renewal of Monitoring Contract for Fire Alarm System at Howard County Courthouse
 - Discussion / Possible Action to Update of Fixed Asset Inventory
 - Invoices
 - Purchase Requests
 - Budget Amendments
 - Presentation of Monthly Financial Report
- **Colleen Barton and Donna Wright**
 - Approval of the District Clerk and County Clerk Record Archive Fee
- **Teresa Thomas**
 - Discussion / Approval of Texas County and District Retirement System Plan Assessment for Plan Year 2017
 - Personnel Considerations
 - Payroll Report
 - Presentation of Treasurer's Report
- **Irene Dominguez**
 - Award Pharmaceutical Bids

FILED FOR RECORD
This 9th Day of Sept AD 2016
At 9:00 O'Clock A M.
Volume _____ Page _____

Donna Wright
County Clerk, Howard County, Texas
By Nancy Sunk Deputy

- **Brian Klinksiek**
 - Pipeline Crossings / Road Maintenance
- **Donna Wright**
 - Presentation of Monthly Report
- Discussion / Possible Action of Road Grant
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas



Kathryn G. Wiseman
County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BE IT REMEMBERED that on the 12th day of September, A.D. 2016 the Commissioner Court of Howard County met in regular session at 4:00 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4. **CRAIG BAILEY**, Commissioner Precinct No. 2 was absent.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the following 2 Right of Ways as presented by Brian Klinksiek, County Road Administrator: 1 to J Hopper Homes Inc. on Buena Vista and 1 to WTG Gas Processing LP on W. Leatherwood. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the County and District Clerk's Archive Plans for 2016/2017 as presented by Donna Wright, County Clerk and Colleen Barton, District Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the County Clerk monthly report as presented by Donna Wright, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Retirement Plan Assessment for 2017. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the Department Head recommendations as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the payroll report as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Agreement for the Assessment and Collection of Taxes the Tiffany Sayles Fernandez, Howard County Tax Assessor and Big Spring Independent School District, City of Big Spring, Howard County Junior College District, Howard County Water Improvement & Control District #1, City of Coahoma, City of Forsan, Forsan Independent School District & Howard-Glasscock County Education District as presented by Kathryn Wiseman, County Judge. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Annual County Delinquent Tax Report as presented by Drew Mouton, Delinquent Tax Attorney. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Drew Mouton, Delinquent Tax Attorney discussed with the Court about the problem with the implementation of one of the new codes 34.015. This was a nightmare and there is no way it can be implemented. He recommended that the County rescind this implementation. No action taken. This item will be put on the next agenda.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the renewal of the 2 year Delinquent Tax Collection Agreement for 2016/2018 to Drew Mouton. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Cooperative Agreement with Midland College for Texas Breath Alcohol Testing as presented by Kathryn Wiseman, County Judge. Cost is \$12,540.00. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Kathryn Wiseman, County Judge stated she placed some I20 Corridor surveys at the front door and encouraged everyone to pick one up and fill it out.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the request by Timothy D. Yeats, 118th Judicial District Judge's to begin collecting the

presented by Stan Parker, Sheriff. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to award the pharmaceutical bids to Leonard's Pharmacy for Indigent Health as was low bid of \$4807.05 and the Detention Center to IHS @ \$4639.26 as was low bid as presented by Irene Dominguez, Indigent Health Director. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to set the Tax Rate for 2016/2017 at \$.44 and to amend the 2016/2017 budget that was approved on August 22, 2016 to reflect the \$.44 rate as opposed to \$.449498. This motion was also to amend a motion from the last budget workshop that gave the County Road Administrator, Brian Klinksiek a \$3500 per year raise and Junior Rodriguez a \$.50 raise and the funds to come from rainy day fund to be amended to come from the County Road Administrator's Budget. This will be an increase to his budget of about \$2500.00. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to appoint Don Stephens CPA, PC for the outside Auditor as he was low bid at \$7193.00 for 2015/2016. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to renew of the monitoring contract for Fire Alarm System at the main Courthouse. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long update the Fixed Asset Inventory beginning October 1, 2016. She will write off all the old items and have 1 more online auction to get rid of this stuff. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Long to approve the bills as presented by Jackie Olson, County Auditor. A vote was taken and the

each; Annex – Freon from Honest Air @ \$1500.00; Sheriff – uniforms from Chief Supply @ \$5200.00; Indigent – copier from Ricoh 60 months @ \$31.83 as was low bid and Commissioners Court – 13 chairs for the Commissioners Court courtroom from Office Depot @ \$200 each. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to allow Stan Parker, Sheriff permission to fix both of his radios. One is completely down and the other one has issues. Cost could be around \$34,000.00. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Long to approve the budget amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

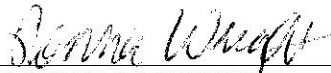
Jackie Olson, County Auditor had no financial report on this date.

Court adjourned at 5:15 PM.

STATE OF TEXAS

COUNTY OF HOWARD

I, Donna Wright, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court’s authorized proceedings for September 12, 2016.



DONNA WRIGHT, County Clerk
Clerk of Commissioner’s Court
Howard County, Texas