

**HOWARD COUNTY COMMISSIONERS COURT**  
**AGENDA**  
**MARCH 25, 2024**

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday MARCH 25, 2024. The regular meeting will begin at 10:00 A.M. in the 3rd Floor County Court Room. The court will recess and reconvene for a workshop to begin at 1:00 P.M. in the 2nd Floor Judge's Conference Room.** Please see below for meeting location details.

**Location:** Howard County Courthouse  
300 S. Main St  
Big Spring, TX 79720

**Announcement:** Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to the County Judge. Please Silence All Cellphones

**Call to Order: REGULAR SESSION – 10:00 AM:**

Location: 3<sup>rd</sup> Floor County Court Room (3<sup>rd</sup> Floor of County Courthouse)

**Citizen input for those registered to make comments-**

**1. Judge Johnson, Howard County Judge**

**2. Doug Wagner, Commissioner Pct. 4**

- a. Discussion / Possible Action: Clay Atkinson-Water Line Crossing at the Old Howard County Airport

**3. Sharon Adams, County Treasurer**

- a. Discussion / Possible Action: Personnel Considerations  
b. Discussion / Possible Action: Treasurer's Monthly Report (FEB)  
c. Discussion / Possible Action: Employee Handbook/Social Media Addition  
d. Discussion / Possible Action: Air-Med-Care Annual Renewal

**4. Jackie Olson, County Auditor**

- a. Discussion / Possible Action: Payment of Claims Against the County of Howard-Heather Del Valle  
b. Discussion / Possible Action: Approve Order to Pay Invoices  
c. Discussion / Possible Action: Approve Invoices  
d. Discussion / Possible Action: Approve Purchase Requests  
e. Discussion / Possible Action: Budget Amendment

**5. Brian Klinksiek, Road Engineer**

- a. Discussion / Possible Action: Roadway Maintenance Update

**6. Stan Parker, County Sheriff**

- a. Discussion / Possible Action: Sick Pool Request Personnel-Executive/Closed Session: A closed meeting will be held pursuant to Govt Code, Section 551.074

**7. Discussion of Law Enforcement Radio System and take any necessary action.**

**8. Opportunity for mention of any items to be on the future agendas.**

**WORKSHOP – 1:00 PM:**

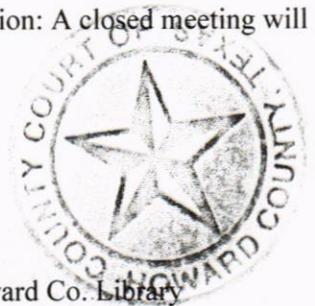
Location: Judges Conference Room (2<sup>nd</sup> Floor of County Courthouse)

**9. Judge Johnson, Howard County Judge**

- a. Discussion / Possible Action: Interviews-Rank & Select Architect to preform Howard Co. Library Renovations Pursuant to RFQ#2024-01

Attest:

Posted  
FILED at 819 A.M. O'clock 3-22-24  
BRENT ZITTERKOPF, County Clerk, Howard County, Texas  
By Angie Martin Deputy



  
Randy Johnson  
Howard County Judge  
Phone. 432-264-2203  
Fax. 432-264-2238

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVENE A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

BE IT REMEMBERED that on the 25th day of March, A.D. 2024 the Commissioner Court of Howard County met in Regular Session at 10:00 AM and Workshop @ 1:00 PM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4. **EDDILISA RAY**, Commissioner Precinct No. 1 was absent.

Court was called to order @ 10:04 AM.

A motion was made by Commissioner Long and seconded by Commissioner Berry allow Clay Atkinson to run a water line crossing at the Old Howard County Airport @ \$40,000 for one year and allow Judge Johnson to sign the agreement. There was no paperwork turned in at the time of Court. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Berry to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to accept the Treasurer's Monthly Report for February 2024 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Berry to approve a Social Media addition to the Employee Handbook as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve the annual renewal of the AirMedCare Network as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the Order to Pay Invoices in a timely manner as needed before the next scheduled Commissioner Court meeting as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Sheriff for vest from Mallory @ \$1886.76; Jail for generator maintenance from Cummins @ \$2365.02; District Attorney for laptop from Dell @ \$2738.56; Sheriff for 7 tasers from Accredited Security.com @ \$5586.00; maintenance for miscellaneous supplies from Paint & Safety Store; Maintenance for paper good supplies from Paint & Safety Store @ \$2200; painting and supplies from Custom Acoustics LLC @ \$12105.00. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.

The County has received the SB22 grants for the Sheriff @ \$350,000 and for the County Attorney @ \$175,000 as presented by Jackie Olson, County Auditor. This is for informational purposes and no action was needed.

Brian Klinksiek, County Road Administrator, reported that they started hauling RAP last week and should be completed today or tomorrow. No action needed.

Brian Klinksiek, County Road Administrator, reported that he will be in Austin on Thursday to look at new materials that should make sealcoat last longer. No action needed.

Court moved into Executive / Closed session @ 10:36 AM

Court reconvened in Regular session @ 10:53 AM

A motion was made by Commissioner Long and seconded by Commissioner Berry to allow two (2) weeks of sick pool time for an unnamed employee breaking the 12 month employment policy as decided in the Executive / Closed session. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried with Commissioner Wagner abstaining from the vote.

The following were mentioned for upcoming meetings:

- Consider a change in the policy for withholding minerals when selling County property
- Request Cameron Walker to come for the meeting on April 22 to discuss subdivision policy changes
- Look into the Emergency Management Software (IPAWS) that would be paid for by FEMA

Court recessed @ 10:58 AM

Court reconvened in Workshop @ 1:02 PM for the purpose of interviewing architects for the renovation of the Howard County Library. Sandra Verdin, Head Librarian, and Johnny Schafer, Reference Librarian, also attended the meeting in order to answer any questions about the current library as well as discuss what they felt the needs are for renovations.

Before beginning interviews the Court discussed the needs and questions to ask the architects. The architects scheduled for interviews were:

- Architexas
- Parkhill
- J. Fitz Architecture and Design

Architexas, along with 720 Designs did a slide presentation and discussed what they felt the needs are to get the job done. They answered the questions of the Court.

Next interviewed was Parkhill, also along with 720 Designs. They also presented a slide presentation, discussing the needs for renovations and answered questions.

The third interview was J. Fitz Architecture and Design along with bfd interiors who also discussed what they felt are the needs are as well as answering questions.

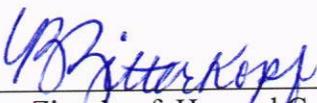
Once all interviews were completed, Commissioners discussed what the next steps to take are and will meet again at a later date to decide the next step in the process. No action taken on this date.

Court adjourned @ 5:02 PM.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for March 25, 2024.



  
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Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas