

HOWARD COUNTY COMMISSIONERS COURT AGENDA

DECEMBER 28, 2017

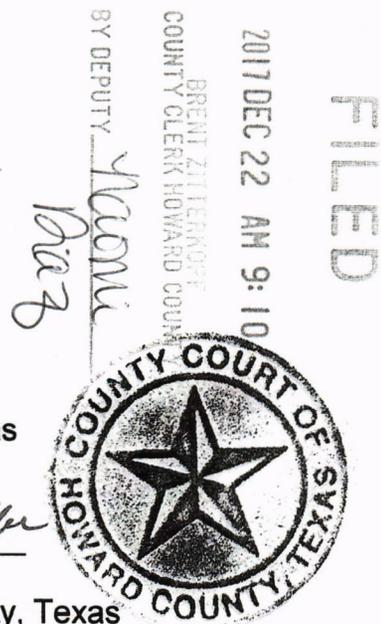
The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **THURSDAY, DECEMBER 28, 2017** in the Courtroom on the third floor of the Howard County Courthouse. The meeting will commence at **10:00 A.M.**

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

Call to Order

- **Judge Kathryn G. Wiseman**
 - Discussion / Approval of 2018 Commissioners Court Dates ✓
 - Discussion / Approval of Field Agreement for Howard County Trapper
 - Discussion / Approval of Amended 2018 County Holidays
- **Sharon Adams**
 - Discussion / Possible Action to Approve Payroll ✓
 - Personnel Considerations – EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074(1) of the Texas Government Code
 - Personnel Considerations ✓
- **Jodi Duck**
 - Discussion / Approval of the Joint Election Contracts and Resolution ✓
- **Baldomar Cortez**
 - Discussion of Work Needed for Bathrooms in Annex ✓
- **Commissioner Jimmie Long**
 - Contract Being Negotiated – EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074(1) of the Texas Government Code
- **Jackie Olson**
 - Presentation of BuyBoard Rebate Check ✓
 - Invoices ✓
 - Purchase Requests ✓
 - Budget Amendments ✓
- **Brian Klinksiek**
 - Permission to go out for Bid on Sealcoat ✓
 - Pipeline Crossings / Road Maintenance ✓
- Discussion / Possible Action of Road Grant
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas


Kathryn G. Wiseman
County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BE IT REMEMBERED that on the 28th day of December, A.D. 2017 the Commissioner Court of Howard County met in Regular session at 10:00 AM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4. **CRAIG BAILEY**, Commissioner Precinct No. 2 was absent.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to move Commissioner Court meetings for 2018 to every other Wednesday @ 3:30 p.m. to coincide with payroll week and being able to approve payroll. The first meeting for 2018 will be January 10, 2018. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the Field Agreement for the Howard County Trapper. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to amend the 2018 Holiday Calendar to ½ day June 29, 2018 for the Funtastic Fourth rather than the original date of June 22, 2018, as presented by Kathryn Wiseman, County Judge. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the payroll as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Joint Elections Contracts and Resolutions, as presented by Jodi Duck, Elections Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve needed repairs in the annex bathrooms at an approximate cost of \$2800, as presented by Baldomar Cortez, Head of Maintenance. Budget amendments will have to be made to cover the costs according to Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Purchase. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve a Purchase Request from Honest Air to replace exhaust fans in all courthouse bathrooms at a cost of \$11031.70, as presented by Baldomar Cortez, Head of Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor, presented a rebate check from the Buyboard Rebate Program in the amount of \$3753.71 for 2016-2017.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the purchase requests as presented by Jackie Olson, County Auditor. They are as follows: Copier Contract for the Tax Office @ \$111.66 month with Ricoh; Copier Contract for the District Attorney @\$123.21 per month with Canon; Copier Contract for the Sheriff's Office @ \$167.52 per month with Xerox; Copier Contract for the Auditor's Office @ \$133.47 per month with Ricoh; and new eMail server for the IT department @\$4429.47 from Dell. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Long to approve the Invoices as presented by Jackie Olson, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

No Budget Amendments were presented on this date.

A motion was made by Commissioner Long and seconded by Commissioner Cline to give permission to go out on bids for sealcoat, as requested by Brian Klinksiek, County Road Administrator. He also requested to include various County parking lots in these bids, approximately 5000 square foot extra. A vote was taken and the members of the Court unanimously voted "AYES". Delek Permian Gathering Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve 15 pipeline crossings as presented by Brian Klinksiek, County Road Administrator. They are as follows: DCP Operating Company, LP on County Road 31 in Precinct 4; OP Permian I, LLC on Salem Road in Precinct 4; Delek Permian Gathering on Centerpoint Road in Precinct 4; Delek Permian Gathering on County Road 35 in Precinct 4; Delek Permian Gathering on Old Colorado City Highway in Precinct 4; 2 by Delek Permian Gathering on County Road 35 in Precinct 4; Delek Permian Gathering on County Road 31 in Precinct 4; Delek Permian Gathering on County Road 40 in Precinct 1; Delek Permian Gathering on County Road 30 in Precinct 1;

Delek Permian Gathering on County Road 34 in Precinct 1; WTG Gas Processing LP on County Road 32 in Precinct 1; WTG Gas Processing on County Road 32 in Precinct 1; WTC Gas Processing LP on County Road 21 in Precinct 1; Delek Permian Gathering on Midway Road in Precinct 2. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

As a point of information, Brian Klinksiek, County Road Administrator, told the Court there were a total of 234 road bores for 2017, an increase of 56 from the previous year.

The Court moved into Executive/Closed session @ 10:59 a.m.

The Court reconvened in Regular Session @ 11:38 a.m.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve 160 hours from the sick leave pool for an employee with a long term illness. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to give Kathryn Wiseman, County Judge, permission to sign a contract with Harris Communications concerning the new radios for the Sheriff's Department. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS

COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for December 28, 2017.



Brent Zitterkopf, County Clerk

Clerk of the Commissioners Court

Howard County, Texas

