

HOWARD COUNTY COMMISSIONERS COURT

AGENDA

DECEMBER 14, 2020

The following item(s) of business will be discussed and possible action taken in a meeting of the Howard County Commissioners' Court to be held on Monday DECEMBER 14, 2020. The regular meeting will begin at 3:30 P.M. in the 3rd Floor County Court Room. Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones.

Call to Order

REGULAR SESSION – 3:30 PM:

Location: 3rd Floor County Court Room (3rd Floor of Howard County Courthouse)

Citizen input for those registered to make comments-

- Judge Kathryn G. Wiseman
- Sharon Adams, County Treasurer
 - Discussion / Possible Action: Personnel Considerations
 - Discussion / Possible Action: Monthly Payroll Report
 - Discussion / Possible Action: Treasurer's Monthly Report
 - Discussion / Possible Action: 2019-2020 Workers Comp Audit Refund Check
 - Discussion / Possible Action: HealthyYOU Vending Machine
- Jackie Olson, County Auditor
 - Discussion / Possible Action: Approve Invoices
 - Discussion / Possible Action: Approve Purchase Requests
 - Discussion / Possible Action: Approve Budget Amendments
 - Presentation of November financial reports
 - Presentation of financial statements for Community Supervision and Corrections Departments (CSCD) and Juvenile Probation Department
- Commissioner Craig Bailey Pct. 2
 - Discussion / Possible Action: Burn Ban and Firework Ban (Sticks & Fins)
 - Discussion / Possible Action: South Mountain Tower bid to construct tower and necessary components
- Brian Klinksiek, Road Engineer
 - Discussion / Possible Action: Sealcoat plans and going out for bids
 - Discussion / Possible Action: Adding CR 29 in Pct. 4 to RFB2020002 by charge order with R&B Engineer as the signature authority
 - Discussion / Possible Action: TxDot Grant Standing Update
 - Discussion / Possible Action: Roadway Maintenance Update
- Tiffany Sayles, Tax Assessor Collector
 - Discussion / Possible Action: Annual report- Education Hours
- Brent Zitterkopf, County Clerk
 - Discussion / Possible Action: Monthly Report
- Discussion of Law Enforcement Radio System and take any necessary action
- Opportunity for mention of any items to be on the future agendas

Posted
FILED

2020 DEC 11 AM 9:21

BRENT ZITTERKOPF
COUNTY CLERK HOWARD COUNTY

BY DEPUTY

Nancy Potter

Attest:



Kathryn G. Wiseman

Kathryn G. Wiseman
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVEA A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

BE IT REMEMBERED that on the 14th day of December, A.D. 2020 the Commissioner Court of Howard County met in Regular session at 3:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, and **JOHN H. CLINE**, Commissioner Precinct No. 4. **JIMMIE LONG**, Commissioner Precinct No. 3 was absent.

The meeting was called to order @ 3:31 PM.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Commissioner Ray abstained from the vote since her Consideration was included. Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Monthly Payroll Report for November 2020 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve the Treasurer's Monthly Report for November 2020 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to accept the 2019-2020 Workers Compensation Audit Refund Check in the amount of \$3989.87 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to give permission to look into having a Healthy YOU vending machine put in the Courthouse as requested by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor, reported that the County had received another \$304,792 from the CARES-COVID19 grant in addition to the \$81422 already received previously received. She also expects approximately \$20500 to be approved. She credited Wanda Metcalf, one of her assistants for the extra hard work she had done to qualify the County for receipt of these funds. No action necessary.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Elections for VR/Elections printing from AMG Printing @ \$1537.50; Sheriff for sheeting for Tower from Higginbotham @ \$24.68; Sheriff for fence supplies for Tower from All State Fence @ 2614.23; Sheriff for 96 shirts for Patrol from M-Pak @ \$5000; Sheriff for Radar supplies from Stalker @ \$1171; Sheriff for training Ammo from Precision Delta @ \$5000; Sheriff fro 4 vests from M-Pak @ \$4000; Detention Center for 10 oversized camping cots from Amazon # \$1199.90; County Attorney to replace damaged couch and chair from Allan's Furniture @ \$975; and VFD for 18 sets of Wildland Gear @ \$18000. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve the Budget Amendments as presented by Jackie Olson, County Auditor. These amendments should finish out the 2019-2020 fiscal year. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to accept the financial statements for both the 118th CSCD and the Howard County Juvenile Probation Funds for the 2019-2020 fiscal year as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Ray to give permission to go on bid for sealcoat plans for 2021 as requested by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to give permission to add County Road 29 in Precinct 4 to RFB2020002 which will increase the contract by \$15789.97 and also allow Mr. Klinksiek to sign the change order as requested by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, presented a Grant Standing Update to the Court. No action necessary.

Brian Klinksiek, County Road Administrator, gave a verbal Roadway Maintenance Update on what has been happening on County roads. No action necessary.

Tiffany Sayles, Tax-Assessor Collector, reported to the Court that she had completed her required education hours for 2020 is carrying over an additional 4½ hours for next year. No action necessary.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the County Clerk's Monthly Report for November 2020 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor, went over several funds with the Commissioners including the Airport/Industrial Park Revenues and Expenditures as of 11/30/2020; Lease of Space on the Echols Tower of 11/30/2020; Interlocal Agreement in regards to Communication Systems, Future Expenses and Maintenance as of 11/30/2020; Interlocal Agreement in regards to Communication Systems, Annual Maintenance Package as of 11/30/2020; as well as the Radio System updated through 12/14/2020. These were all information and no action was necessary.

Craig Bailey, Commissioner Precinct 2, gave updates and reviewed quotes from Custom Tower on the South Mountain Tower Sight increasing the height of the tower from 340 feet to 400 feet. Mrs. Olson asked about the bond on the tower and Commissioner Bailey stated that the additional height and cost will not affect our original bond.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the quote for the 400 foot tower @ \$240,290 through the Buy Board as presented by Commissioner Craig Bailey. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve an Order Prohibiting Outdoor Burning for an additional 90 days as well as an Order Prohibiting Sale or Use of Certain Fireworks (including sticks & fins) as presented by Commissioner Craig at the request of Mitchell Hooper, VFD Chief. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to accept the Auditor's Monthly Report for November 2020 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Kathryn Wiseman, County Judge, gave a little FYI information stating that receipts for the Justice of the Peace offices are considerably down. Judge Wiseman also discussed when the newly elected officials should be sworn in. Decision will be made once input is received.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to adjourn @ 4:27 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for December 14, 2020.



Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas