

HOWARD COUNTY COMMISSIONERS COURT

AGENDA

OCTOBER 11, 2022

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Tuesday OCTOBER 11, 2022. The regular meeting will begin at 3:30 P.M. in the 2nd Floor Judge's Conference Room.** Please see below for meeting location details.

Location: Howard County Courthouse, 300 S. Main St., Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: <https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

Call to Order: REGULAR SESSION – 3:30 PM: Judges Conference Room (2nd Floor of County Courthouse)

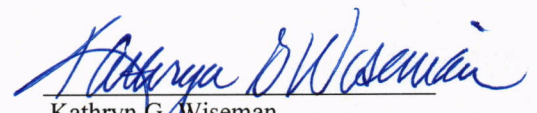
Citizen input for those registered to make comments-

1. **Judge Wiseman, Howard County Judge**
 - a. Discussion / Possible Action: 2023 Howard County Resolution-Indigent Defense Grant Program
 - b. Discussion / Possible Action: Adoption Day Proclamation and Alternative Courtroom for Adoption Day-Judge Griffith
 - c. Presentation & Acceptance of County Officials Monthly Reports
2. **Sharon Adams, County Treasurer**
 - a. Discussion / Possible Action: Personnel Considerations
 - b. Discussion / Possible Action: Treasurer's Monthly Payroll Report (Sept.)
3. **Jackie Olson, County Auditor**
 - a. Discussion / Possible Action: Approve Invoices
 - b. Discussion / Possible Action: Approve Purchase Requests
 - c. Discussion / Possible Action: Budget Amendments
 - d. Discussion / Possible Action: Requisitions-Windows for Coahoma Office
 - e. Discussion / Possible Action: Approval of Early Pay Invoices
4. **Itzel Gomez, County Emergency Management Coordinator**
 - a. Discussion / Possible Action: Fire Safety Plans
 - b. Discussion / Possible Action: Hazard Mitigation Plan(s)
5. **Stan Parker, County Sheriff**
 - a. Discussion / Possible Action: Resolution for Bullet Resistant Shield Grant Program
6. **Irene Buchanan, Chief -County Detentions Communications**
 - a. Discussion / Possible Action: Sick Pool
7. **Commissioner Eddilisa Ray Pct. 1**
 - a. Discussion / Possible Action: Subdivision in Pct. 1
8. **Commissioner Craig Bailey Pct. 2**
 - a. Discussion / Possible Action: Regarding Burn Ban
9. **Brian Klinksiek, Road Engineer**
 - a. Discussion / Possible Action: Roadway Maintenance Update
 - b. Discussion / Possible Action: Purchasing New County Road & Bridge Pick-Up
 - c. Discussion / Possible Action: Second Reading on Naming a Private Road in Pct 1 "Mule Deer Ln"
 - d. Discussion / Possible Action: Permission to go out for Bid to Invert Prime Wildfire Road
10. **Brent Zitterkopf, County Clerk**
 - a. Discussion / Possible Action: Monthly Report (Sep.)
 - b. Discussion / Possible Action: 2021-2022 Yearly Reports
11. Discussion of Law Enforcement Radio System and take any necessary action.
12. Opportunity for mention of any items to be on the future agendas.



Attest:

FILED at 9:44a M O'clock 10/7/22
BRENT ZITTERKOPF, County Clerk, Howard County, Texas
By Daniel Cuevas Deputy


Kathryn G. Wiseman
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

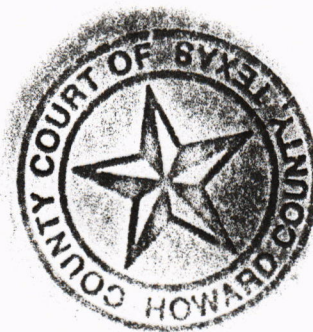
PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVEN A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

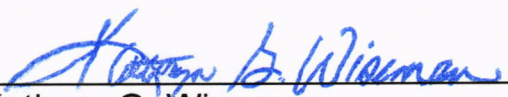
ADDENDUM TO THE AGENDA

OCTOBER 11, 2022

The following item of business will be discussed, and possible action taken in the regular meeting of the **Howard County Commissioners' Court** to be held on **TUESDAY, OCTOBER 11, 2022** in the 2nd Floor Conference Room of the Howard County Courthouse. The meeting will commence at **3:30 p.m.**

- **Jackie Olson, County Auditor**
 - Permission to go out on Fuel Bids





Kathryn G. Wiseman
County Judge, Howard County, Texas

The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

FILED at 10:29 a M O'clock 10/7/22
BRENT ZITTERKOPF, County Clerk, Howard County, Texas
By Paula Allen Deputy

BE IT REMEMBERED that on the 11th day of October, A.D. 2022 the Commissioner Court of Howard County met in Regular session at 3:30 PM with **KATHRYN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4. **CRAIG BAILEY**, Commissioner Precinct No. 2 was absent.

The meeting was called to order @ 3:33 PM.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the renewal of the 2023 Howard County Resolution Indigent Defense Grant Program as presented by Judge Kathryn Wiseman. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to Proclaim November 30, 2022 as National Adoption Day in Howard County and approved a Resolution Regarding Auxiliary Facilities for Child Protection Court on National Adoption Day at Trinity Baptist Church Fellowship Hall for District Court as presented by Judge Ellen Griffith. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the County Officials Monthly Reports including JP1-1, JP1-2 and JP2-1 as presented by Judge Kathryn Wiseman. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Ray to approve the Treasurer's Monthly Payroll Report for September 2022 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioner Jimmie Long presented the following items in the absence of Jackie Olson, County Auditor.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the Invoices as presented by Commissioner Jimmie Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the Purchase Requests as presented by Commissioner Jimmie Long. The requests are as follows: Law Enforcement Center for 31 chairs from Staples @ \$3099.69; Jail for Thera Nest Professional Subscription from Credit Card @ \$1232.00; Library for magazine renewals from EBSCO @ \$1270.43; Library for Software/Hardware from Envisionware @ \$1724.95; IT for Cyber training and Cyber email security from KnowBe4 @ \$4590; Maintenance for updates on fire alarm sprinkler system @ 118th District Court from ABCO @ \$14780.49; Maintenance for updates on fire alarm sprinkler system at the Annex from ABCO @ \$4091.61 Elections or Ballot Printer from ESS @ \$1025 as presented by Commissioner Jimmie Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve windows at the Coahoma JP Office from PK Construction @ \$9170 as presented by Commissioner Jimmie Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray approve a change order in the window contract bid with PK Construction @ \$2336 as presented by Commissioner Jimmie Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve partial payment on to PK Construction for window installation @ \$129283.89 as presented by Commissioner Jimmie Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve a partial payment to Frontier Waterproofing for work at the 118th District Court Building in the amount of \$199749.38 as presented by Commissioner Jimmie Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve a partial payment to Frontier Waterproofing for work at the Library in the amount of \$21859.99 as presented by Commissioner Jimmie Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve paying two invoices from Johansen Landscape and Nursery for work at the District

Courthouse in the amounts of \$28076 and \$7150 as presented by Commissioner Jimmie Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to go out on bids for plantation shutters for the Courthouse Building as presented by Commissioner Jimmie Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to go out on bids for removing the jail cells on the 4th floor and building individual storage rooms as presented by Commissioner Jimmie Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on the date.

Approval of Early Pay Invoices will be presented at the next regular meeting.

A motion was made by Commissioner Long and seconded by Commissioner Ray approve going out on fuel bids as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Itzel Gomez, Emergency Management Coordinator, gave updates on the Fire Safety Floor Plans as well as updates to the fire sprinkler systems in the Annex and the 118th District Court Building, stated she is working on updating the floor plans one building at a time.

Itzel Gomez, Emergency Management Coordinator, also stated that Howard County has not had a Hazard Mitigation Plan in place for many years. She requested permission to work on a Mitigation Plan in order to be able to request grants. The Court gave her that permission.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve a Resolution for Bullet Resistant Shield Grant Program as presented by Sheriff Stan Parker. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve continued use of the sick pool for a jail employee for an additional 80 hours as presented by Irene Buchanan, Chief Jailer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve a Howard County Subdivision Plat Application for a Subdivision in Precinct 1 known as the AHG Addition as presented by Commissioner Eddilisa Ray. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There is no need for any action on the Burn Ban at this time.

Brian Klinksiek, County Road Administrator, gave updates on the work done on the Eleventh Place Extension. No action needed.

A motion was made by Commissioner Long and seconded by Commissioner Ray approved the purchase of new County Road and Bridge pickup that was ordered last year with a price increase of \$3700 making a total of \$47250 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline approved the 2nd reading for the naming of "Mule Deer Lane" in Precinct 1 off of Oil Mill Road as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline giving permission to go out on bids for Inverted Prime on Wildfire Road as requested by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the County Clerk's Monthly Report for September 2022 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the Howard County Clerk Annual Report for Fiscal Year 2021 -2022 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioner Jimmie Long reported that he has completed his required training for 2022. No action needed.

A motion was made by Commissioner Cline and seconded by Commissioner Ray to adjourn @ 4:31 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for October 11, 2022.



Brent Zitterkopf

Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas