

HOWARD COUNTY COMMISSIONERS COURT

AGENDA

SEPTEMBER 12, 2022

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday SEPTEMBER 12, 2022. A workshop will begin at 2:30 P.M. in the 2<sup>nd</sup> Floor Judge's Conference Room. Court will recess and reconvene at 3:30 P.M. in the 3<sup>rd</sup> Floor County Court Room.** Please see below for meeting location details.

**Location:** Howard County Courthouse, 300 S. Main St., Big Spring, TX 79720

**Announcement:** Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: <https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

**WORKSHOP – 2:30 PM:** Location: Judges Conference Room (2<sup>nd</sup> Floor of County Courthouse)

**Call to Order: REGULAR SESSION – 3:30 PM:** 3<sup>rd</sup> Floor County Court Room (3<sup>rd</sup> Floor of Howard County Courthouse)

**Citizen input for those registered to make comments-**

**1. Judge Wiseman, Howard County Judge**

- a. Presentation of State Seal
- b. Discussion / Possible Action: Contract Negotiation: 5-year tiered 381 Agreement- EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.072
- c. Discussion / Possible Action: County Extension Agent, Agriculture and Natural Resources-New Hire
- d. Discussion / Possible Action: 2022 Resolution-Immediate Funding Request for State Government Mandated Services
- e. Presentation & Acceptance of County Officials Monthly Reports

**2. Sharon Adams, County Treasurer**

- a. Discussion / Possible Action: Personnel Considerations
- b. Discussion / Possible Action: 2023 TAC County Choice Silver Health & Rx Ins. Rates for 65 and over Retirees

**3. Jackie Olson, County Auditor**

- a. Discussion / Possible Action: Approve Invoices
- b. Discussion / Possible Action: Approve Purchase Requests
- c. Discussion / Possible Action: Budget Amendments
- d. Discussion / Possible Action: Purchasing Policies
- e. Discussion / Possible Action: Consider Change Order for Library Landscaping
- f. Discussion / Possible Action: Consider Bids for JP Building Renovations
- g. Discussion / Possible Action: Fencing for District Court Building
- h. Discussion / Possible Action: Payment to Texas Bank

**4. Odis Franklin, County Information Technology**

- a. Discussion / Possible Action: Acceptable Use Policy and Technology Disaster Recovery Plan

**5. Chief Irene Buchanan, County Detentions Communications**

- a. Discussion / Possible Action: Sick Pool

**6. Mavour Braswell, County Library Director**

- a. Presentation of Texas Book Festival Grant Award
- b. Presentation of Donations

**7. Commissioner Eddilisa Ray Pct. 1**

- a. Discussion / Possible Action: Subdivision in Pct. 1

**8. Commissioner John Cline Pct. 4**

- a. Discussion / Possible Action: Personnel Considerations- EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074

**9. Brian Klinksiek, Road Engineer**

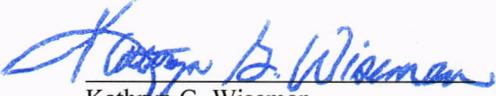
- a. Discussion / Possible Action: Roadway Maintenance Update

**10. Discussion of Law Enforcement Radio System and take any necessary action.**

**11. Opportunity for mention of any items to be on the future agendas.**

Attest:

FILED at 10:40 A M O'clock 9-9-22  
BRENT ZITTERKOPF, County Clerk, Howard County, Texas  
By Nancy Porter Deputy

  
Kathryn G. Wiseman  
Howard County Judge  
Phone. 432-264-2203  
Fax. 432-264-2238



BE IT REMEMBERED that on the 12th day of September, A.D. 2022 the Commissioner Court of Howard County met in Workshop at 2:30 PM with **KATHRYN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **CRAIG BAILEY**, Commissioner Precinct No. 2 and **JOHN H. CLINE**, Commissioner Precinct No. 4. **EDDILISA RAY**, Commissioner Precinct No. 1 and **JIMMIE LONG**, Commissioner Precinct No. 3 were absent.

The Workshop was called to order @ 2:32 PM.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to give Jackie Olson the authority to make a payment to Texas Bank or Ridgeback, Vendor. The payment will be made when Jackie Olson, County Auditor receives the paperwork giving her the information as to whom she needs to payment. A vote was taken, and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to replace the fence at the District Court Building. Triple T Fence will replace the fence @ \$46275. No need to take bids. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to allow a jail employee two weeks from the sick pool as requested Irene Buchanan, Chief Jailer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Kathryn G. Wisemen mentioned that the burn ban expired on this date.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the Acceptable Use Policy and Technology Disaster Recovery Plan as presented by Judge Wiseman. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to table agenda item Eddilisa Ray, Commissioner Precinct 1 Possible Action: Subdivision in Pct. 1 due to her absence. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Court recessed at 3:20 PM

The Court reconvened in Regular Session at 3:31

Kathryn Wiseman, County Judge discussed the new seal in the courtroom. The seal is handmade and is a wonderful addition to the Courtroom

Executive Session concerning Contract Negotiation 5-year tiered 381 agreement was tabled.

Commissioners agreed to write a Letter of Commitment to agree to pay two County Extension Agents that have been budgeted for.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to send a 2022 Howard County Resolution-Immediate Funding request for State Government Mandated Services as presented by Judge Wiseman. A vote was taken, and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to accept the Monthly Reports for JP1-1 for August 2022; JP1-2 for May 2022, June 2022, July 2022 and August 2022; and JP2-1 for August 2022 as presented by Judge Wiseman. A vote was taken, and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to accept the Personnel Considerations from Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve 2023 TAC County Choice Silver Health & RX Insurance Rates for 65 and over Retirees. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve Invoices with an Amendment to include two additional invoices. The two invoices are for Nancy Porter and Angie Worley from the County Clerk's Office to attend the Region III Fall Conference @ \$50 each as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Detention Center to restock the commissary from Robinson Enterprises in the amount of 5000.00; Jail for supplies to repair the main water supply to County Jail; IT for wireless access points from GDT @ \$ 3689.58. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Kathryn G. Wiseman, County Judge to change the order for Johansen Landscape and Nursery to include steel edging at the Library with a grand total of \$3232.44 as presented by Jackie Olson, County Auditor . A vote was taken and the members of the Court unanimously voted "A YES." Motion Carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to accept the bid of Ascend Commercial and Residential in the amount of \$109,859 for repairs to the JP building in Coahoma, Texas as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve Triple T Fencing to replace the fence at the District Court Building @ \$46275 as presented by Jackie Olson, County Auditor.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to accept donations Texas Book Festival Grant Award in the amount of \$2500.00 to help with Children's programs, \$4939.40 from the Friends of the Library for the Summer Reading program and miscellaneous donations in the amount of \$260 as presented by Mavour Braswell, Librarian. The Commissioners thanked the Friends of the Library. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinsiek Road Engineer discussed with the Court about Roadway Maintenance concerning 11<sup>th</sup> Place will begin Tuesday September 20<sup>th</sup>. A speed study will be conducted on Leatherwood Road. A date was not given.

There was no one in attendance to address the court.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to adjourn. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS

COUNTY OF HOWARD

I, Nancy Porter, Chief Deputy County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for September 12, 2022.



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Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas

