

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
FEBRUARY 13, 2023

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday FEBRUARY 13, 2023. A workshop will begin at 1:00 P.M. in the 2nd Floor Judge's Conference Room. Court will recess and reconvene at 3:30 P.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones.

WORKSHOP – 1:00 PM: 2nd Floor Judges Conference Room of Howard County Courthouse

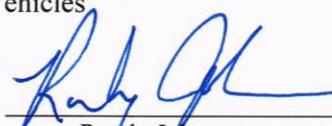
1. **Jackie Olson, County Auditor**
 - a. Discussion / Possible Action: Budget Review
 - b. Presentation of Financial Report
2. **Judge Johnson, Howard County Judge**
 - a. Discussion / Possible Action: Update on Current EDC Projects-Mark Willis
 - b. Discussion / Possible Action: Talking Points for Howard County Summit
 - c. Discussion / Possible Action: Commissioner's Court Procedures Overview
 - d. Discussion / Possible Action: Updates on on-going Courthouse projects
3. **Brian Klinksiek, Road Engineer**
 - a. Discussion / Possible Action: Man Camp Subdivision Platt

Call to Order: REGULAR SESSION – 3:30 PM: 3rd Floor County Court Room of Howard County Courthouse

Citizen input for those registered to make comments-

4. **Judge Johnson, Howard County Judge**
 - a. Discussion / Possible Action: Recognition of the Clerk's Office (Brent Zitterkopf & Angie Worley) for Receiving the Texas Health and Human Services Recognition for Excellence in the Vital Statistics Registration Process
 - b. Presentation & Acceptance of County Officials Monthly Reports
 - c. Presentation of Judicial Training, Pipeline Safety Training, Newly Elected Official Certificates, & Public Officials Emergency Management G-200 Training Course Hours
5. **Itzel Gomez, Emergency Management Coordinator**
 - a. Discussion / Possible Action: Emergency Warming Centers
 - b. Discussion / Possible Action: Purchase of Emergency Radio
6. **Sharon Adams, County Treasurer**
 - a. Discussion / Possible Action: Personnel Considerations
 - b. Discussion / Possible Action: Monthly Payroll Report (Jan)
 - c. Discussion / Possible Action: TAC/ARTS Renewal (Affordable Care Act Reporting & Tracking System)
7. **Jackie Olson, County Auditor**
 - a. Discussion / Possible Action: Disbursement Agreement
 - b. Discussion / Possible Action: Approve Invoices
 - c. Discussion / Possible Action: Approve Purchase Requests
 - d. Discussion / Possible Action: Budget Amendment(s)
 - e. Discussion / Possible Action: Change Order Approval
8. **Commissioner Cash Berry Pct. 2**
 - a. Discussion / Possible Action: Burn Ban
9. **Commissioner Jimmie Long Pct. 3**
 - a. Discussion / Possible Action: Request Permission to go out for Bids for Courthouse Landscaping
10. **Commissioner Doug Wanger Pct. 4**
 - a. Discussion / Possible Action: Solar Development-Berkshire Hathaway Energy Renewables
11. **Stan Parker, County Sheriff**
 - a. Discussion / Possible Action: Racial Profiling Report (2022)
12. **Brent Zitterkopf, County Clerk**
 - a. Discussion / Possible Action: Monthly Report (Jan.)
13. **Brian Klinksiek, Road Engineer**
 - a. Discussion / Possible Action: Roadway Maintenance Update
 - b. Discussion / Possible Action: Subdivision Application for Revised Man-Camp in Precinct 2
 - c. Discussion / Possible Action: Making R&B Office the point of Contact for Subdivision Permits
 - d. Discussion / Possible Action: Permission to Auction Various County Vehicles
14. Discussion of Law Enforcement Radio System and take any necessary action.
15. Opportunity for mention of any items to be on the future agendas.

Attest:



Randy Johnson
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVEY A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED

Posted
FILED at 9:17 A.M. O'clock 2-10-23
BRENT ZITTERKOPF, County Clerk, Howard County, Texas
By Angie Martin Deputy



BE IT REMEMBERED that on the 13th day of February, A.D. 2023 the Commissioner Court of Howard County met in Budget Workshop @ 1:00 PM and Regular Session at 3:30 PM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4.

Budget Workshop was called to order @ 1:06 PM.

Mark Willis of the Economic Development Board gave updates on current EDC projects discussing a possible Tax Reimbursement Program and how that works. He also gave information about Tax Increment Reinvestment Zones (TIRZ) and how they work. This was all updates and information with no action needed.

Brian Klinksiek, County Road Administrator, gave information concerning a Man Camp Subdivision Plat in Precinct 2. It will be presented in the Regular Session for action.

Jackie Olson, County Auditor, gave a review of Budget items as well as presented the County Auditor's Monthly Report for both December 2022 and January 2023 to be accepted in the Regular Session.

A motion was made by Commissioner Long and seconded by Commissioner Ray to take \$49010 from the Rainy Day Fund to reimburse the Radio System Fund for expenses that were over budget as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Randy Johnson, County Judge, discussed the upcoming Howard County Summit that will be taking place at Howard College on February 28, 2023 from 1:30-4:30 PM. The Court appointed him to be the County Spokesperson for Howard County. He asked for input before that time of what he needs to let the people know. No action needed.

The meeting recessed @ 3:30 PM.

Court reconvened in Regular Session @ 3:39 PM.

There were no Public comments.

Judge Johnson recognized the County Clerk's Office for receiving the 5 Star Award from the Texas Department of State Health Services (Vital Statistics) for excellence in the Vital Statistics Registration Process for 2022. Angie Worley, Chief Deputy County Clerk, was recognized by Brent Zitterkopf, County Clerk for her vital role in that process.

A motion was made by Commissioner Long and seconded by Commissioner Berry to accept the January 2023 Monthly Civil and Criminal reports from Angela Griffin, JP 1-1; Mike

Averette, JP 1-2; and Kandi Campbell, JP 2-1 as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Johnson announced to the Court that he has completed his required Judicial training. In addition, Judge Johnson, Itzel Gomez (Emergency Management Coordinator), Commissioner Berry and Commissioner Wagner completed the required Pipeline Safety Training as well as Judge Johnson and Itzel Gomez completing the Public Officials Emergency Management G-200 Training Course Hours. Judge Johnson also announced that the Newly Elected Officials Certificates from the State of Texas Governor Abbott have been received. No action needed.

Itzel Gomez, Emergency Management Coordinator, discussed the possibility of Warming Centers for Howard County citizens and how that process would work. No action at this time.

Itzel Gomez, Emergency Management Coordinator, also discussed the need to purchase an Emergency Radio for her and Judge Johnson to use during emergencies. The Commissioner's Court and the Sheriff's Office will look into options and possible available radios. No action taken at this time.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to accept the Treasurer's Monthly Payroll Report for January 2023 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve the Renewal of the Affordable Care Act Reporting and Tracking Service (ARTS) with the Texas Association of Counties (TAC) as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to accept the County Auditor's Monthly Reports for December 2022 and January 2023 as presented by Jackie Olson, County Treasurer, during the Budget Workshop. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the Disbursement Agreements with Howard County Council on Aging, Emergency

Services Chaplain Corp and Victims Services as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the Purchase Requisitions as presented by Jackie Olson, County Auditor. The requests are as follows: Sheriff for 12 sets of collapsible traffic cones from Mallory @ \$2563.88; Sheriff for training ammo from Target Sports USA @ \$3253; Sheriff for 1 vest from Mallory @ \$2000; Library for large print adult books from Center Point @ \$1668.24; Non-Departmental for copy paper from Empire Paper @ \$9052.25; Elections for license renewal for mapping online system from ESRI @ \$5500; Jail for commissary restock from Keefe Supply Company @ \$5000; Detention Center for inmate supplies from Walmart @ \$5000; Jail for water softener salt from Culligan @ \$1151.50; and Detention Center for inmate uniforms from ICS @ \$5966. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve a Change Order for carpet at the Coahoma JP Office from Ascend C&R @ \$13,516.80 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Court approved additional funds for training of the new District Court Coordinator allowing the previous Court Coordinator to train. No action taken.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to approve Order Prohibiting Outdoor Burning for 90 days from this date as presented by Commissioner Berry. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Judge Johnson and seconded by Commissioner Berry to give permission to go out on bid for Courthouse Landscaping as presented by Commissioner Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioner Wagner informed the Court he had been approached by Berkshire Hathaway Energy Renewables for a Solar Development to be located on the Old Airport Property. After reading their contract he doesn't believe the County needs to participate in that Development. Other Commissioners agreed that was probably not a good idea due to the different things that take place on the property. No action taken.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to accept the Racial Profiling Report for 2022 as presented by Sheriff Parker. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to accept the County Clerk's Monthly Report for January 2023 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave Roadway updates for work that is being done in each of the County Precincts. No action needed.

Brian Klinksiek, County Road Administrator, discussed 2022 Bridge Inspections from TxDot with there being two bridges each in Precincts 2, 3, and 4. He hopes to have more information at the next meeting. No action needed.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to accept a Subdivision Application for Revised Man-Camp in Precinct 2 (no paperwork provided to the Court Clerk) as presented by Brian Klinksiek. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to make the Road & Bridge Department the point of contact for Subdivision Permits as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to give permission to Auction off various County vehicles as presented by Brian Klinksiek, County Road Administration. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioner Long gave updates on various projects taking place, including repair of parking lots, plumbing repairs and updates to Courthouse restrooms, District Court repairs and updates and new Chillers for the Courthouse. This was all for information and no action was needed.

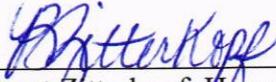
In addition, Commissioner Long reported that the installation of the rooftop chillers at the Library, painting on the Courthouse memorial and demolition of the old jail on the 4th floor of the Courthouse will begin soon. No action needed on any of these projects.

Court was adjourned @ 4:51 PM

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for February 13, 2023.





Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas