

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
MAY 22, 2023

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday MAY 22, 2023**. **The workshop will begin at 9:00 A.M. in the 2nd Floor Judge's Conference Room. Court will recess and reconvene at 3:30 P.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Please Silence All Cellphones

WORKSHOP – 9:00 AM: Judges Conference Room (2nd Floor of County Courthouse)

- 1. Judge Johnson, Howard County Judge**
 - a. Discussion / Possible Action: County Budget
 - b. Discussion / Possible Action: DPS Secretarial Position

Call to Order: REGULAR SESSION – 3:30 PM: 3rd Floor County Court Room (3rd Floor of Howard County Courthouse)

Citizen input for those registered to make comments-

- 2. Judge Johnson, Howard County Judge**
 - a. Presentation & Acceptance of County Officials Monthly Reports
 - b. Presentation & Acceptance of Training Hours
 - c. Discussion / Possible Action: Pocket Park- Public Reservations
 - d. Discussion / Possible Action: New Hire-County Extension Agent- Family and Consumer Health, Casey Sullivan
- 3. Sharon Adams, County Treasurer**
 - a. Discussion / Possible Action: Personnel Considerations
 - b. Discussion / Possible Action: Treasurer's Monthly Report (April)
- 4. Jackie Olson, County Auditor**
 - a. Discussion / Possible Action: Investment Training for Investment Committee
 - b. Discussion / Possible Action: Approve Invoices
 - c. Discussion / Possible Action: Approve Purchase Requests
 - d. Discussion / Possible Action: Budget Amendment
- 5. Brian Klinksiek, Road Engineer**
 - a. Discussion / Possible Action: Roadway Maintenance Update
 - b. Discussion / Possible Action: Request to Purchase Load of Emulsion
 - c. Presentation of Executed Contracts on RFB 2023003 & RFB 2023011
6. Discussion of Law Enforcement Radio System and take any necessary action.
7. Opportunity for mention of any items to be on the future agendas.



Attest:

FILED at 8:02 A M O'clock 5/19/23
Brent Zierkopf, County Clerk, Howard County, Texas
By Christina Jern Deputy

Randy Johnson
Randy Johnson
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVEY A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR

BE IT REMEMBERED that on the 22nd day of May, A.D. 2023 the Commissioner Court of Howard County met in Budget Workshop @ 9:00 AM and Regular Session at 3:30 PM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1 (arrived @ 12:15 PM), **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4.

The Workshop was called to order @ 9:05 AM.

The Court heard from the following departments concerning Budget requests and needs:

Sgt. Mickley, DPS Sargeant, concerning need for a secretary

Rory Gammons, Sheriff's Office – reporting on illegal dumping situation in the County

Odis Franklin and Trun Tran, IT Department

Brenda Tubb, Juvenile Probation Department

Judge Johnson shared his conversation with Eric Barber, VFD Chief. Board also spoke with Barber via speaker phone.

Sandra Verdin, Head Librarian

R. Shane Seaton, District Judge

Brian Klinksiek, Road & Bridge Administrator

The Court recessed @ 3:26 PM.

The Court reconvened in Regular Session @ 3:34 PM.

Judge Johnson discussed that the Court had been meeting all day concerning the Budget and the need for a DPS Secretary.

No Citizens were registered to speak.

A motion was made by Commissioner Long and seconded by Commissioner Ray to accept the County Officials Monthly Reports for April 2023. Those reports include the Civil and Criminal Monthly Reports for Angela Griffin, JP1-1; Mike Averette, JP1-2; Kandi Campbell, JP2-1; as well reports from Chad Coburn, Texas Agrilife Extension Service and Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Johnson presented the Completion of required Continued Education training, completed by himself and the Commissioners, which includes 14 hours of Educational training by Judge Johnson, Commissioner Ray, Commissioner Berry, Commissioner Long (11 hours),

and Commissioner Wagner. All but Commissioner Ray also completed 4 hours of County Budgeting training. No action needed.

Judge Johnson discussed the next agenda item, Pocket Park – Public Reservations. The item died due to lack of a motion and no action was taken.

A motion was made by Commissioner Berry and seconded by Commissioner Long to approve hiring Casey Sullivan as the County Extension Office Family and Consumer Health Agent. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to accept the Treasurer’s Monthly Report for April 2023 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to approve Judge Johnson and Jackie Olson, Auditor, to attend the Investment Training for Investment Committee via Zoom as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Long to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Library for Summer Reading Teen Program from Jamie Forrester @ \$1200; County Clerk for 8 office chairs from Staples @ \$1095.20; County Clerk for vinyl document jackets from Government Forms & Supplies @ \$1032.50; Jail for repair of trash compactor dumpster from Phillips Fabrication @ \$2300; Maintenance for light fixtures at the Library from Cain Electric @ \$2289.34; Sheriff for 7 file cabinets from Office Depot @ \$2876. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

There were no Budget Amendments on this date.

Brian Klinksiek, County Road Administrator, gave Roadway Maintenance updates. No action needed.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve the purchase of a load of emulsion @ approximately \$16,200 (no paperwork provided to the Clerk) as requested by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, presented Executed Contracts on RFB 2023003 and RFB 2023011. No action needed as this were approved in a previous meeting.

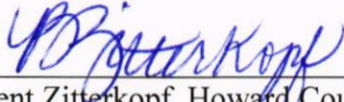
The Court scheduled a Budget Workshop for June 5, 2023 @ 1:30 PM.

The Court adjourned @ 4:01 PM

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for May 22, 2023.





Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas