

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
JANUARY 9, 2023

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday JANUARY 9, 2023. A workshop will begin at 2:00 P.M. in the 2nd Floor Judge's Conference Room. Court will recess and reconvene at 3:30 P.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live:
<https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

WORKSHOP – 2:00 PM:

Location: Judges Conference Room (2nd Floor of County Courthouse)

1. Judge Johnson, Howard County Judge

- a. Discussion / Possible Action: Touring the County Courthouse
- b. Discussion / Possible Action: Review on-going Projects
- c. Discussion / Possible Action: Discussing Potential Issues Related to the Courthouse

Call to Order: REGULAR SESSION – 3:30 PM: 3rd Floor County Court Room (3rd Floor of Howard County Courthouse)

Citizen input for those registered to make comments-

2. Judge Johnson, Howard County Judge

- a. Discussion / Possible Action: Vote on Pro-Tem Judge when County Judge is Unavailable
- b. Discussion / Possible Action: Phillip Reid-Water Board District #1-Present Information
- c. Presentation & Acceptance of County Officials Monthly Reports

3. Baldomar Cortez, Maintenance Coordinator

- a. Discussion / Possible Action: Fire Safety Hazards

4. Sharon Adams, County Treasurer

- a. Discussion / Possible Action: Personnel Considerations
- b. Discussion / Possible Action: Treasurer's Monthly Report for November
- c. Discussion / Possible Action: Monthly Payroll Report for December

5. Jackie Olson, County Auditor

- a. Discussion / Possible Action: Approve Invoices
- b. Discussion / Possible Action: Approve Purchase Requests
- c. Discussion / Possible Action: Budget Amendment
- d. Discussion / Possible Action: Approve Donations
- e. Discussion / Possible Action: Shutter Bids
- f. Discussion / Possible Action: Consider Amendment to the Tyler Technologies Contract
- g. Discussion / Possible Action: Permission to go out on Bid for Window Well Grinder Pumps
- h. Presentation of Financial Reports for Juvenile Probation Department and Community Supervision and Corrections Departments for the Fiscal Year Ended 8-31-2021

6. Brent Zitterkopf, County Clerk

- a. Discussion / Possible Action: Monthly Report (Dec.)

7. Brian Klinskiak, Road Engineer

- a. Discussion / Possible Action: Roadway Maintenance Update
- b. Discussion / Possible Action: Approval of Low Bid for RFB 2023002 Sealcoat and Permission to Contract with Low Bidder
- c. Presentation / Information Only: NRM Project 202209 OCC Rehabilitation
- d. Presentation / Information Only: NRM Project 2023004 Base Stabilization CR 46

8. Discussion of Law Enforcement Radio System and take any necessary action.

9. Opportunity for mention of any items to be on the future agendas.

Attest:

Randy Johnson

Randy Johnson
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

Posted
FILED at 12:55 P.M. O'clock 1-6-23
BRENT ZITTERKOPF, County Clerk, Howard County, Texas
By Angela Mata Deputy

BE IT REMEMBERED that on the 9th day of January, A.D. 2023 the Commissioner Court of Howard County met in Workshop Session @ 2:00 PM and Regular Session at 3:30 PM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4.

The Workshop was called to order at 2:09 PM.

During the Workshop the Commissioners began with Commissioner Long reviewing and sharing updates of ongoing projects with discussion among the new members of the Court. The Court then toured parts of the Courthouse to get familiar with the facility and the projects that are ongoing.

The Court recessed @ 3:18 PM.

Court reconvened in Regular Session @ 3:32 PM.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to leave the Pro-Tem Judge position open and the Commissioner that is present with the most seniority will lead Commissioner's Court the meeting in the event that Judge Johnson is absent as discussed by the Court. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to appoint Phillip Reid as Trustee of the Water Board District #1 in the process of dissolving the Board as presented by Phillip Reid, current head of the Water District Board. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the JP Monthly Reports including JP1-1 Civil Report; JP1-2 Civil and Criminal Reports; JP2 Civil and Criminal Reports all for December 2022 as presented by Judge Randy Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to ban all space heaters in the Courthouse and the District Court Building as presented by Baldomar Cortez, Maintenance Coordinator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to accept the Treasurer's Monthly Report for November 2022 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to accept the Treasurer's Monthly Payroll Report for December 2022 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the Invoices with a few late additions: James Lane Mechanical @\$5073.99; James Lane Mechanical @ \$176,222.50; Johansen Landscape & Nursery @ \$17,880; Triple T Fence LLC @ \$46,275; Sustainable Security Solutions @ \$199,260 as presented by Jackie Olson, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Road & Bridge for Sheeting, Base, etc. from Centerline Supply @ \$12,100; Jail installation of expansion valve on processing area on the A/C from SKC Air Conditioning @ \$3200; IT for new staff monitors and accessories at the Library from Amazon @ \$1832.79; IT for replacement computers @ the Library and new laptop for the County Judge from Dell @ \$13661; Jail for new washer & base from Aadvantage Laundry Systems @ \$20,303.10; LEC for amplifier for Radio System from CPR @ \$33,591; Jail for gloves from Mallory Safety & Supply @ \$1,050; Sheriff for maintenance of Radio system from L3 Harris @ \$32,090.21 to be paid from the Radio Maintenance Fund as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.

A motion was made by Commissioner Wagner and seconded by Commissioner Ray to accept an anonymous donation to the County Library for \$2000 and a donation to the Sheriff for vests in the amount of \$100 from the Charles R. and Loyce J. Phillips Revocable Living Trust as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the low bid for Courthouse plantation shutters from Rose of Sharon Shutters @ \$98,318

with 25% down and paying each floor in full as all shutters on that floor are installed as presented by Commissioner Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Long to approve the Contract Amendment with Tyler Technologies @ \$161,670.82 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to go out on bid for window well grinder pumps as presented by Commissioner Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to accept the Yearly Financial Reports for year ending August 31, 2022 from the Howard County Juvenile Probation Department and the 118th Judicial District Community Supervision and Corrections Department as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Berry to accept the County Clerk's Monthly Financial Report for December 2022 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, informed the Court that the truck that hauls the skid steer on jobs has lost 1st gear and was being sent for repairs. Talking to the repairman they are looking at a possible \$9000 transmission. No action needed.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the low bid for RFB 2023002 (Sealcoat) from Ronald Wagner & Co. @ \$1,023,848.16 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, presented to the Court Non-Routine Maintenance Projects 2022009 Old Colorado City Road and 2023004 Base Stabilization on CR 46 that the Road & Bridge personnel will be completing. No action needed.

A motion was made by Commissioner Wagner and seconded by Commissioner Berry to adjourn @ 4:29 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for January 9 2023.





Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas