

HOWARD COUNTY COMMISSIONERS COURT

AGENDA

AUGUST 12, 2024

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on Monday AUGUST 12, 2024. The regular meeting will begin at 10:00 A.M. in the 3rd Floor County Court Room. Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to the County Judge. Please silence all cellphones.

Call to Order: REGULAR SESSION – 10:00 AM:

Location: 3rd Floor County Court Room (3rd Floor of County Courthouse)

Citizen input for those registered to make comments-

1. Judge Johnson, Howard County Judge

a. Consent Agenda-

i. County Officials Monthly Reports

- 1. JP's Reports
- 2. County Clerk's Report
- 3. Commissioner Court Minutes
- 4. Ag Extension Office Report
- 5. Treasurer's Monthly Payroll Report (July)

b. Discussion / Possible Action: Ordering the November Constitution Amendment Election

c. Discussion / Possible Action: Ordering the Special Election for Unexpired Term

d. Discussion / Possible Action: Signing Notice of Election

e. Discussion / Possible Action: Appointing Election Judges and Alternate Judges

f. Discussion / Possible Action: Consider Burns Architecture Contract-Dispatch

g. Discussion / Possible Action: Select Architecture for Library

h. Discussion / Possible Action: Consider Interlocal Cooperation Contract with DPS-Failure to Appear Program

i. Discussion / Possible Action: Personnel: Consider Appointment of County Clerk- Executive/Closed Session: A closed meeting will be held pursuant to *Tex. Gov Code, Section 551.074*

2. Sharon Adams, County Treasurer

a. Discussion / Possible Action: Personnel Considerations

3. Jackie Olson, County Auditor

a. Discussion / Possible Action: Approve Outside Auditor Agreement

b. Discussion / Possible Action: Approval of Check to be issued to Permian Basin Regional Planning Commission to forward revenue originally issued to HC 911

c. Discussion / Possible Action: Approve Invoices

d. Discussion / Possible Action: Approve Purchase Requests

e. Discussion / Possible Action: Budget Amendment

f. Discussion / Possible Action: Vote on Proposing Increase in Tax Rate

g. Discussion / Possible Action: Schedule Public Hearing on Tax Increase

h. Discussion / Possible Action: Schedule Public Hearing on 2025 Budget

4. Tiffany Sayles County Tax Assessor/Collector

a. Discussion / Possible Action: Imposition of Optional Fees

5. Stan Parker, County Sheriff

a. Discussion / Possible Action: Approval of 2025 Civil Fees for the Sheriff's Office

6. Brian Klinksiek, Road Engineer

a. Discussion / Possible Action: Roadway Maintenance Update

b. Discussion / Possible Action: Acceptance of 2 Manufactured Home Communities in Pct. 4

c. Discussion / Possible Action: Resolution to accept agreement w/TxDOT for RR-xing on McGregor Rd

d. Discussion / Possible Action: Permission to auction Unit 5005

7. Discussion of Law Enforcement Radio System and take any necessary action.

8. Opportunity for mention of any items to be on the future agendas.



Posted
FILED at 9:24 A.M O'clock 8-9-2024
BRENT ZITTERKOPF, County Clerk, Howard County, Texas
By Angie Martin Deputy

Attest:

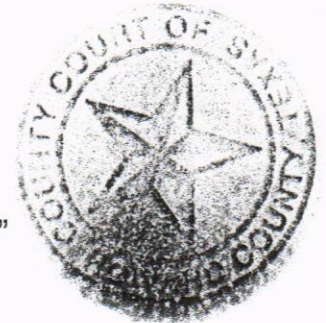
Randy Johnson
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

ADDENDUM TO THE AGENDA

AUGUST 12, 2024

The following item of business will be discussed, and possible action taken in the regular meeting of the **Howard County Commissioners' Court** to be held on **MONDAY AUGUST 12, 2024**, in the 2nd Floor Conference Room of the Howard County Courthouse. The meeting will commence at **11:00 a.m.**

- **Judge Johnson, Howard County Judge**
 - Ordering the November General Election
- **Jackie Olson, County Auditor**
 - Consider Bids for "Oil and Gas Lease Bif 2024-01"



Randy Johnson
County Judge, Howard County, Texas

The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

Filed
FILED at 10:59 A.M. O'clock 8-9-2024
BRENT ZITTEKOPF, County Clerk, Howard County, Texas
By Cirgu Mata Deputy

BE IT REMEMBERED that on the 12th day of August, A.D. 2024 the Commissioner Court of Howard County met in Regular Session at 10:00 AM with an Addendum to the Agenda for business to be taken care of after 11:00 AM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4.

The meeting was called to order @ 10:00 AM.

Judge Johnson introduced Adriel Saldivar, new representative of Vero Fiber Network. Mr. Saldivar had registered to speak, however, it was not concerning anything on the agenda and therefore not allowed to speak.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to accept the Consent Agenda as presented by Judge Johnson. The items approved were: Angela Griffin, JP 1-1 July 2024 Monthly Reports; Mike Averette, JP 1-2 July 2024 Monthly Reports; Kandi Campbell, JP 2-1 July 2024 Monthly Reports; Brent Zitterkopf, County Clerk July 2024 Monthly Reports; Commissioner Court Minutes for July 8, 2024, July 15, 2024, July 22, 2024, July 23, 2024 and August 6, 2024; Casey McPherson, County Extension Agent for July 2024; Chad Coburn, County Extension Agent for July 2024; Treasurer's Monthly Payroll Report for July 2024. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

No action needed on November Constitutional Amendment Election needed. Put on agenda in error.

A motion was made by Commissioner Long and seconded by Commissioner Berry to order a Special Election for the Unexpired Term of the County Clerk as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Burns Architecture, LLC contract Howard County Sheriff's Office and Dispatch Extension Conceptual Planning as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to approve hiring Komatsu Architecture for renovation at the Howard County Library as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the Interlocal Cooperation Contract – Failure to Appear with the Department of Public Safety of the State of Texas (DPS) and the County and JP Courts of Howard County as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

The Court moved into Executive / Closed session @ 10:22 AM.

The Court reconvened into Regular session. No action was taken as a result of the Executive / Closed session.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to approve the Personnel considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the Outside Auditor Agreement with Roberts & McGee, CPA @ a cost of \$30670 + plus travel as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

No action needed on check to Permian Basin Regional Planning Commission, it is included with the Invoices to be approved.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Sheriff for 6 laptops for patrol from Dell @ \$8221.50; Jail for office supplies from Amazon @ \$1619.59; Maintenance for cement work on South side of Courthouse from Quality Concrete by Don @ \$2995; Jail for open PO with Paint & Safety @ \$1500; Jail for building supplies, paper goods & cleaning supplies from West Texas Supply @ \$7888.76; Sheriff for tools for radio repair from L3Harris @ \$1122; Sheriff for Rifle Resistant vests from Black Diamond Body Armor @ \$15,000; Jail for gloves from Unisafe @ \$2000; Sheriff for 3 sets of 8 chairs from Amazon @ \$2204.67; Sheriff for radios & speakers from L3Harris @ \$12,908; Jail for computer IT supplies from Amazon; Jail for surveillance cameras from CCTV Security Pros.com; Jail for service update & configuration from Sustainable Security Solutions @ \$4923; Jail for door package from CDF @ \$1261.03; Jail for assorted linens from ICS @ \$1597.90; Library for DVD's from Injoy Health Education @ \$1686.66; Library for e-books from

Overdrive @ \$8000; County Clerk for marriage licenses from Government Forms & Supplies @ \$1706.52; Maintenance for replacement of phones in elevators from AT&T for 3 years @ \$299.96 per month. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Long to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Long to make an Emergency Budget Amendment transferring from Reserve Contingency to Transfers in the amount of \$4000 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approved the Proposed Tax Rate @ \$.221030 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to schedule a Public Hearing on the Tax Increase for August 26, 2024 @ 10:00 AM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to schedule a Public Hearing the 2025 Budget for August 26, 2024 @ 10:00 AM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Imposition of Optional Fees for Calendar Year 2025 for the Child Safety Fee in the amount of \$1.50 as presented by Tiffany Sayles, Tax Assessor-Collector. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the Sheriff and Constable Fees for 2025 as presented by Dean Restelli, Howard County Sheriff's Office. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave Roadway updates. No action was needed.

A motion was made by Commissioner Wagner and seconded by Commissioner Long to accept/approve 2 Manufactured Home Rental Community Applications in Precinct 4 as presented

by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to table the acceptance of a Resolution with TxDot for railroad crossing on McGregor Road as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to give permission to auction off Unit 5005 as requested by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Judge mentioned the following items for future agendas:

- Cameron Walker will be here on August 26, 2024
- Air Conditioning unit in the Elections Office
- Adoption of the County Holiday calendar for 2025

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to approve the Order of General Election on November 5, 2024 as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Long to approve signing the Notice of Joint General and Special Elections as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried with Commissioner Ray abstaining from the vote.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to approve signing the Order of Appointment for Election Judges and Alternates as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried with Commissioner Ray abstaining from the vote.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to accept a Paid Up Oil and Gas Lease and Memorandum Giving Notice of Paid Up Oil and Gas Lease as well as accepted a check from Oxy USA in the amount of \$6050 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court was adjourned @ 1:15 PM.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for August 12, 2024.



A handwritten signature in blue ink, reading "Brent Zitterkopf", is written over a horizontal line.

Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas