

HOWARD COUNTY COMMISSIONERS COURT AGENDA


JULY 25, 2018

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **WEDNESDAY, JULY 25, 2018** in the conference room on the second floor of the Howard County Courthouse. The meeting will commence at **1:00 P.M.**
Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

Call to Order

- **Judge Kathryn G. Wiseman**
 - Budget Workshop with Possible Action at 1:00 p.m. (recess and reconvene at 3:30 for Commissioners Court)
- **Terry Chamness**
 - Discussion/Action: Adoption of a three year Rabies Vaccination Program
- **Jodi Duck**
 - Discussion / Approval of Election Equipment Quote and Permission to Begin Purchase Process
- **Sandy Taylor**
 - Presentation of Summer Program with Intern Kalynn Hardegree
- **Jackie Olson**
 - Consideration / Approval of Agreement for Release of Driver Records to Governmental Entities with Department of Public Safety
 - Consideration / Approval of Outside Auditor for the 2017-18 Audit
 - Consideration / Approval of Agreement for the Assessment and Collection of Taxes
 - Invoices
 - Purchase Requests
 - Budget Amendments
 - Monthly Report
- **Sharon Adams**
 - Discussion / Possible Action to Approve Howard County Employee Handbook
 - Presentation of Treasurer's Quarterly Report
 - Discussion / Action to Approve Payroll
 - Personnel Considerations
- **Brian Klinskiak**
 - Public Hearing on Administrative Fees for Facilities Placed on, under, or above Howard County System Roadways
 - Discussion / Possible Action on Road Maintenance
- Discussion of Law Enforcement Radio System and take any necessary action
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas




Kathryn G. Wiseman
County Judge, Howard County, Texas

FILED
2018 JUL 20 PM 4:19
FRANK ZILHARDT
COUNTY CLERK HOWARD COUNTY
BY DEPUTY *Sharon Adams*

The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BE IT REMEMBERED that on the 25th day of July, A.D. 2018 the Commissioner Court of Howard County met in Regular session at 1:00 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The meeting was called to order at 1:02 PM. Commissioner Long not yet present as he called and reported that he would be late arriving.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve order election equipment from Vista & ESS, as presented by Jodi Duck, Elections Administrator. The purchasing will go through State Purchasing. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried. Commissioner Long was not yet present.

Jackie Olson, County Auditor, discussed the County's current financial situation stating that the Fund balance is gradually increasing.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the Auditor's Monthly Report for June 2018, as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the updating of the Howard County Employee Manual, as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the Treasurer's Quarterly Report as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the Payroll as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor, reported that Joshua Hamby, County Attorney, is working on three interlocal agreements to be presented to the court at a later date.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve an Agreement for release of driver records to Governmental Entities with the Department of Public Safety, as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve an Agreement for the Assessment and Collection of Taxes. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve Roberts & McGee as Outside Auditor for the 2017-2018 audit in the amount of \$21,500, as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve purchase requests as presented by Jackie Olson, County Auditor. These requests are: IT Department from Dell for remote access for servers from computers outside of IT Department @ \$559.68; Maintenance Department to replace the pressure reducing station and pressure reducing valve from James Lane Mechanical @ \$1687, not including inspection. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Commissioners Court entered into the Final Public Hearing on Administrative Fees for Facilities placed on, under, or above Howard County System Roadways. There was no response from the Public.

Brian Klinksiek, County Road Administrator, reported that he will present the rate sheet and permit for approval at the next meeting.

Brian Klinksiek, County Road Administrator, presented plans of proposed County Road improvement. No action needed.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the adoption of a 3 year Rabies Vaccination Program, as presented by Terry Chamness, Emergency Management Coordinator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

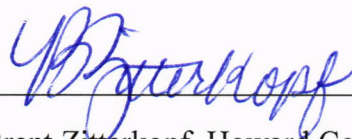
Sandy Taylor of the County Extension Office gave a presentation of the Summer Program activities. Intern, Kalynn Hardegree was unable to attend. There were students who attended a camp called Stitch 'N Thyme. They have also been going to the Boys & Girls Club two days a week discussing healthy cooking habits with ages 5 -14, with the students preparing snacks and learning basic cooking and food safety knowledge. In addition, there will be a food challenge coming up during the Howard County Fair.

Court adjourned @ 4:10 PM.

STATE OF TEXAS

COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for July 25, 2018.



Brent Zitterkopf, Howard County Clerk

Clerk of the Commissioners Court

Howard County, Texas

