

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
FEBRUARY 7, 2018

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **WEDNESDAY, FEBRUARY 7, 2018** in the conference room on the second floor of the Howard County Courthouse. The meeting will commence at **3:30 P.M.**


Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

Call to Order

- **Judge Kathryn G. Wiseman**
 - Presentation of West Texas Centers Annual Financial & Compliance Report
- **Judge Robert Fitzgibbons**
 - Request Permission to Hire Before Resignation of Court Clerk
- **Colleen Barton**
 - Presentation of Records Preservation Plan
 - Presentation of Quote for Emergency Stabilization of Records
- **Jackie Olson**
 - Consider / Approve National Joint Powers Alliance Participating Membership Agreement
 - Consideration / Approval of hotel costs for Tommy Yeater
 - Invoices
 - Purchase Requests
 - Budget Amendments
- **Sharon Adams**
 - Discussion / Action to Approve Payroll
 - Personnel Considerations
 - Presentation of Treasurer's Monthly Payroll Report
 - Presentation of Treasurer's Monthly Report
- **Brian Klinksiek**
 - Permission to Order Water Truck
 - Consider / Award Bids for 2018 Roadway Base Material
 - Consider / Award Bids for 2018 Maintenance Assistance Prime & Sealcoat
 - Pipeline Crossings / Road Maintenance
- Discussion / Possible Action of Road Grant
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas

2018 FEB - 2 AM 10:20
BRENT ZITLER, CLERK
COUNTY CLERK HOWARD COUNTY
BY DEPUTY Yasmi
Paetz

FILED
Posted


Kathryn G. Wiseman
County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BOARD OF EXAMINERS
UNIVERSITY OF SAHARAPUR
MADRAS

3:30 P.M.

And statement of the results of the examination of the candidates for the degree of B.A. in the University of Saharapur, Madras, for the year 1913-14.

Staff of Office

The following is a list of the names of the candidates who have passed the examination for the degree of B.A. in the University of Saharapur, Madras, for the year 1913-14. The names are given in the order in which they appear in the list of candidates for the degree of B.A. in the University of Saharapur, Madras, for the year 1913-14.

10/1/14

10/1/14

10/1/14



10/1/14

BE IT REMEMBERED that on the 7th day of February, A.D. 2018 the Commissioner Court of Howard County met in Regular session at 3:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, and **JOHN H. CLINE**, Commissioner Precinct No. 4. **JIMMIE LONG**, Commissioner Precinct No. 3 was absent.

Brian Klinksiek, County Road Administrator, introduced Neel Welch, Area Road Engineer with TxDOT to the Court.

Shelley Smith, Amy Vidal and Jessie Vick presented the West Texas Centers Annual Financial & Compliance Report. They also reported there will be someone at the jail to help inmates.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve allowing Judge Robert Fitzgibbons to hire someone to get trained before his present clerk, Kay Hulse, retires. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the National Joint Powers Alliance Participating Membership Agreement as presented by Jackie Olson, County Auditor. Brian Klinksiek, County Road Administrator, discussed how it would improve the purchasing process for the Water Truck needed in his department. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve hotel costs for Tommy Yeater, County Agent, at a cost of \$165 per night plus tax as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve paying the invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the purchase requests as presented by Jackie Olson, County Auditor. Mrs. Olson did point out Suddenlink internet service for the jail would be \$220 per month rather than the \$200 per month listed on the Purchase Requisition. Mrs. Olson also stated that the new Unity/ERM Tabulating Computer for counting ballots for the Elections Office is not budgeting and will require a budget amendment. In addition, Mrs. Olson discussed the flooding in the District Court

building and the cost of restoring the records. Colleen Barton, District Clerk, was unable to be present at the meeting. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the payroll as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the Monthly Payroll Report as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the Treasurer's Monthly Report as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the purchase of a 2000 gallon, 2018 International brand water truck with 5 sprayers as requested by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, discussed rejecting bids and re-bidding for the 2018 Roadway Base Material as approved in a previous meeting.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to reject bids on the 2018 Roadway Base Material and the 2018 Maintenance Assistance Prime and Sealcoat, as requested by Brian Klinksiek, County Road Administrator. Three bid packages were sent out and only one came back. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve 13 Pipeline Crossings as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There was discussion about allowing Brian Klinksiek, to approve Pipeline Crossings and then making a monthly report to the Court as to what was approved. Joshua Hamby, County Attorney, was consulted by Commissioner Cline as to the legality of this. It will be added to the agenda for the next Regular meeting to be approved.

Court was adjourned until 4:30 p.m. for the Executive/Closed Session.

Court went into Executive/Closed Session @ 4:32 p.m. with Commissioner Long participating by phone.

Court reconvened into Open session @ 5:34 p.m. No action taken as a result of the Executive/Closed session.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to adjourn. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS

COUNTY OF HOWARD

I, Nancy Sink, Deputy County Clerk for Howard County, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for February 7, 2018.

Nancy Sink

Nancy Sink, Deputy County Clerk

Clerk of the Commissioners Court

In the absence of Brent Zitterkopf, Co Clerk

Howard County, Texas

